

WORKING MEETING

May 17, 2018

Convened: 9:00 AM

Present: Commissioner Gordon, Commissioner Vrablic, Commissioner Kolcz, Commissioner Norris and Commissioner Hazelbaker

Also Present: Donald Reid of the Daily Reporter, Sheriff Pollack, Jim Measel-WTVB, Amy Duff-COA, Nancy Hutchins-ROD, Undersheriff Eichler, County Clerk Terry Kubasiak and Administrator Bud Norman.

Agenda was approved

PERSONNEL, PLANS & POLICY

(Commissioner Norris)

Staffing Request-Building Inspection Department

Administrator Norman submitted a request for the replacement of the Data Coordinator position for the Building Inspection Department. The current Coordinator has accepted a position with the Friend of the Court; her last day will be May 25, 2018. The position is a full time GELC Level 6 position, with a new hire rate of \$12.35 per hour with the new hire benefits package. The Committee Recommends:

Motion by _____ seconded by _____ to approve the hiring of a Data Coordinator for the Building Inspection Department at the GELC Level 6, new hire rate of \$12.35 per hour, with the new hire benefit package, effective May 29, 2018.

Staffing Request-Department of Public Works

The Department of Public Works is requesting to fill an Assistant Plant Operator position that has been vacant for over a year. This will be a GELC Level 6 Union position with a new hire rate of \$12.35 per hour for 40 hours per week, with benefits. The Committee Recommends:

Motion by _____ seconded by _____ to approve the hiring of an Assistant Plant Manager for the Department of Public Works at the GELC Level 6 new hire rate of \$12.35 per hour, with the new hire benefit package, effective immediately.

SHERIFF & PUBLIC SAFETY

(Commissioner Kolcz)

Resolution-Project Grant-Airport

A copy of the Airport Project Resolution was provided to the Committee for their review. The purpose of project is to rehabilitate the runway-airfield crack sealing and paint marking. The total cost of the project is \$43,800; the portion the Airport has to cover is \$2,190. They have it in their budget to cover the expense. The Committee Recommends

Motion by _____ seconded by _____ to approve the Airport Project Resolution, as presented.

911 Report

The 911 Director provided a written report for review. April 2018: Law Enforcement: 3,570 (2018) 3,745 (2017), Fire: 394 (2018) 377 (2017), Emergency Medical: 310 (2018) 318 (2017). Total Events: 4,567 (2018), 4,667 (2017).

LifeCare Ambulance Report

Tim Miner reported the following numbers for April: 226 Priority 1 Responses; Late – 35 (84.5%). There were 164 Priority 3 Responses, 2 Citizen Assistance Calls, 63 Pre-Scheduled/Interfacility, and 5 Public Service/Event Coverage.

CodeRED Totals:

National Call Business:	1,441	National Call Residential:	11,450
CNE Business:	205	CNE Residential	3,874
Business Total:	1,646	Residential Total:	15,324
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National Call Phones:	12,891	Texts:	2,553
CNE Phones:	4,164	Emails:	1,797
Phone Total:	17,055	Weather Warning:	3,747

(CNE – Community Network Enrollment)

Sheriff Report

Sheriff Pollack reported the water main in the Jail is leaking at a valve. It is a major valve, so it will be more of a costly repair.

Sheriff gave a breakdown of the Road Patrols overtime hours for last weekend; they were at 71 hours. On the correction side – he has 1 in the academy, 1 that just returned from a long term illness and 1 open position they are working on filling. The Drain Commissioner and the Sheriff’s Department cannot issue a Slow No Wake on area lakes. The Sheriff’s Department has been getting many calls regarding this. They are warning the public that if their wake is causing property damage they would be held liable. The Sheriff’s Department is working with the DNR to try to come up with a resolution.

Undersheriff Report

(April 2018)

Total Arrests:	33		
Total Citations:	185	of the 185, Secondary Road:	176
Traffic Accidents:	27	0 on the Interstate	
Total Car/Deer Accidents :	18		
Inmate Transport	54 hours		
Fatal Accidents:	0		
Reserve Deputies:	235.60 hours		
Posse:	32 hours		
Overtime:	Road patrol – 90.50 hours	Corrections – 213.50 hours	Court-29.00 hours
	49 pounds of prescription drugs collected.	192 pounds collected on take back day	1 Meth Lab.
Foreclosures – For this year	21 – Sales, 96 – prepared	\$1,366,963.33	

Jail Administrator's Report

(April 2018)

Average Daily Count for April: 85

Average break down: 114 males/22 females

As of 5/1/18 count is 135 with 27 females & 7 females boarded out to other Counties

Jail Incidents for April: 85

It was moved and seconded to go into closed session to discuss POAM Grievances-17-402 and 17-403. Upon roll call vote the committee went into closed session at 9:18 am.

The committee returned to open session after a 5 minute recess at 9:57 am.

HOUSE

(Commissioner Hazelbaker)

Commission on Aging Renovation Issues-Update

Amy Duff gave another update on the COA renovation issues. Administrator Norman and Ms. Duff had a phone call with Carrier, the Architect and the Engineer. After the lengthy call, they were presented four possible solutions to address the pressure control problem. There are pros and cons to all 4 solutions. Ms. Duff, Administrator Norman and the Board Chair will meet to discuss which option they will try to see if the problem can be fixed.

FINANCE

Commissioner Vrablic)

Motion by _____ seconded by _____ that authorization is given to approve the following items by Consent Agenda: Bills & Accounts and 1st Quarter Investment Report-Treasurer.

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts (Jail Operations-Health Care-34%, Jail Operations-Board and Care-22%, Attorney Fees-9%, Law Enforcement Equipment-6% and Supplies-5%) to make up 76% of the invoices. The Committee Recommends:

Motion by _____ and seconded by _____ to approve the Bills and Accounts in the amount of \$129,478.28.

1st Quarter Investment Report-Treasurer

A copy of the 1st Quarter Investment Report was provided to the committee for their review.

Motion by _____ seconded by _____ to approve the 1st Quarter Investment Report.

Support House Bill 4429(Cheboygan County)

A copy of the Resolutions to Support HB 4429 from Cheboygan County was provided to the Committee for their review.

Opioid Presentation

The third firm to present cancelled and will not be rescheduled. The committee will consider the information presented by the other two firms before they make a decision.

The meeting was adjourned at 10:18am.

Submitted by:	Commissioner Vrablic	Commissioner Kolcz	Commissioner Gordon
	Commissioner Hazelbaker	Commission Norris	