

WORKING MEETING

March 29, 2018

Convened: 2:00 PM

Present: Commissioner Gordon, Commissioner Vrablic, Commissioner Kolcz, Commissioner Norris and Commissioner Hazelbaker

Also Present: Donald Reid of the Daily Reporter, Sheriff Pollack, Jim Measel-WTVB, Amy Duff-COA, County Clerk Terry Kubasiak, Undersheriff Eichler, Jail Administrator- Fred Blankenship, Scott Walls-Complex Manager, Treasurer Ann Vrablic and Administrator Bud Norman.

The agenda was approved.

PERSONNEL, PLANS & POLICY (Commissioner Norris)

April Working Meeting Date

The committee agreed to change the date of the Work Meeting on April 19th, to April 18th @ 11am.

Motion by _____ and seconded by _____ to change the April 19th work meeting to Wednesday, April 18th at 11am.

SHERIFF & PUBLIC SAFETY (Commissioner Kolcz)

Branch County Citizen's Public Safety Committee-Millage Request

The Committee had a lengthy discussion regarding the jail millage request. The Citizens Committee recommended a safety complex suggesting a millage of up to 1.5 mills for 20 years, raising \$34-\$38 million. The Committee is hoping a cheaper proposal may be presented to voters for the August or November ballot. They decided that 911 and Circuit Court Probation will not be included as part of the millage request. The millage would include a new county jail that would have up to 240 beds. The focus is the need for a new jail and how much it would cost to build. The Committee asked for Administrator Norman to gather more financial information and present at the next work meeting on April 18th.

Certificate of Recongnition-20 Year(April)

We have one employee who will have 20 years with the County in April. They will be invited to attend a Board meeting to be recognized by the Board of Commissioners.

HOUSE

(Commissioner Hazelbaker)

RFP-Cleaning Contract-Courthouse/Annex Building

Administrator Norman received a resignation from Lanny Huber, who will be retiring in the middle of June. Administrator Norman asked the committee for approval to obtain cleaning contract RFP's for the Courthouse and Annex buildings. The Committee Recommends:

Motion by _____ and seconded by _____ that approval is given for an RFP to go out for cleaning of the Courthouse and Annex Buildings.

Cleaning Contract-DHHS

DHHS would like to collect RFP's for the cleaning of their building. The Committee Recommends:

Motion by _____ and seconded _____ that approval is given for an RFP to go out for cleaning of the DHHS Building.

Commission on Aging-HVAC Issues Update

Amy Duff said that the Contractors will be at the COA building on Friday, April 6th with all the parts that are needed to fix the issues they are experiencing with the HVAC unit.

Commission on Aging-Lunch Program Recommendation

Amy Duff talked to the Committee about the lunch program. They are requesting approval to partner with ProMedica to provide lunches. The cost would be \$5.00 for a lunch. RSVP's are required, so that enough food is prepared and there is not a financial strain on COA. The lunches will be served on Monday, Tuesday and Thursday's, as these are COA's busiest activity days.

Motion by _____ and seconded by _____ that approval is given to COA to partner with ProMedica to offer a lunch program for \$5.00 per lunch, on a RSVP basis, to be offered to patrons on Monday, Tuesday and Thursday.

FINANCE

Commissioner Vrablic)

Motion by _____ seconded by _____ that authorization is given to approve the following items by Consent Agenda: Bills & Accounts, Budget Amendment Survey and Recommendation (101-245), Request –Referee on Call Pay-Probate Court and Medical Marijuana Grant Funding.

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts (Jail Operations-Board and Care-25%, Attorney Fees-17%, Jail Operations-Commissary Supplies-14%, Firefighting Supplies-8% and Firearms and Ammunition-6%) to make up 89% of the invoices. The Committee Recommends:

Motion by _____ and seconded by _____ to approve the Bills and Accounts in the amount of \$124,423.06

Budget Amendment-Survey and Recommendation(101-245)

To adjust Revenues and Expenses for Allocated State Grant Funding.

Motion by _____ and seconded by _____ to amend the Survey Recommendation (101-245) Revenue and Expense by \$15,411.00 to reflect approved State Grant Funding from \$31,269.00 to \$46,680.00.

Motion by _____ and seconded by _____ to amend the General Fund Budget Revenues and Expenses by \$15,411.00 for a total budget amendment from \$13,285,299.85 to \$13,300,710.85.

Request –Referee On Call Pay-Probate Court

The request is to pay the Probate Court Referee \$3000 to be on call for the day treatment facility. There is no change in pay; this is what the previous referee was paid. The Committee Recommends:

Motion by _____ and seconded by _____ that approval is given to pay the Probate Referee \$3000 for being on call at the day treatment facility.

Medical Marijuana Grant Funding

Undersheriff Eichler said that the Sheriff’s Department would be receiving \$14,695 for the Medical Marijuana Grant Funding for 2018. They are allowed to purchase equipment, provide education and compliance checks with grant money. The Undersheriff would like to purchase 2-800 megahertz radios for \$9,180 and 4- Tasers in the amount of \$4,580. They would pay the money upfront and then get a reimbursement from the grant.

Motion by _____ and seconded by _____ that approval is given to the Undersheriff to purchase 2- 800 MHz radios for \$9180 and 4- Tasers in the amount of \$4580, to be reimbursed through the Medical Marijuana Grant Fund.

Corporate Authorization Resolution-Treasurer’s Request

Jody Connell from Equalization spoke to the Treasurer about wanting to accept Credit Card payments in their office. Treasurer Ann Vrablic said that Century Bank is requesting that a Corporate Authorization Resolution to be adopted by the board before this can be established. This is something new, as it was never asked when opening an account for previous departments.

Motion by _____ and seconded by _____ that approval is given to adopt the Corporate Authorization Resolution, so that Equalization to begin accepting credit card payments.

LEGISLATIVE

(Commissioner Gordon)

County Government Month-April

Motion by _____ and seconded by _____ that Branch County Proclaim April 2018 as National County Government Month.

Opioid Presentation

Lisa Esser-Weidenfeller from Sommers and Schwartz, a Detroit based law firm, made a presentation to the Committee, asking that they consider joining the ongoing litigation in the national opioid crisis. This firm is part of a national consortium. There have been 268 opioid overdoses in Branch County from 2013-2016. Should Branch County decide to go with this law firm, there is no cost to the county unless they make a recovery. Their fee is 25% after the costs have been deducted. They currently represent over 400 municipalities. The Committee decided to hear one more presentation before they make a decision.

Resolution-Opposition to House Bill 5096, 5097, 5098 (Chippewa County)

Copies of the Resolutions in Opposition of HB's 5096-5098 from Chippewa County were provided to the Committee for their review.

The meeting was adjourned at 3:19 pm.

Submitted by: Commissioner Vrablic	Commissioner Kolcz	Commissioner Gordon
Commissioner Hazelbaker	Commission Norris	