

WORKING MEETING

November 21, 2017

Convened: 9:00 am

Present: Commissioner Gordon, Commissioner Kolcz, Commissioner Hazelbaker, Commissioner Norris

Absent: Commissioner Vrablic

Also Present: Don Reid of the Daily Reporter, Jim Measel-WTVB, Tim Miner-Emergency Mgmt., Sheriff Pollack, Undersheriff Eichler, County Clerk Terry Kubasiak, District Court Administrator Sarah Collins and Administrator Bud Norman.

The agenda was amended removing Draft #2-2018 Special Funds, under Finance until the December 7th, Working Meeting.

Amended Agenda was approved.

Public Comment: Terry LaPratt, a CHC employee, encouraged the Commissioners to Vote No on the CHC Resolution, as it is unfair to 32 of the CHC employees.

PERSONNEL, PLANS & POLICY (Commissioner Norris)

CHC Transition-Resolution

They are delaying the discussion on the CHC Transition Resolution until the December 7th Working Meeting. County Administrator Norman is still looking into the information that Mr. LaPratt brought to the Committee's attention at the last working meeting.

SHERIFF & PUBLIC SAFETY (Commissioner Kolcz)

911 Report

The 911 Director provided a written report for review. October 2017: Law Enforcement: 4,086 (2017) 3,624 (2016), Fire: 293 (2017) 281 (2016), Emergency Medical: 306 (2017) 297 (2016). Total Events: 4,992 (2017), 4,478 (2016).

CodeRED Totals:

National Call Business:	1,462	National Call Residential:	11,273
CNE Business:	203	CNE Residential	3,859
Business Total:	1,665	Residential Total:	15,132
National Call Phones:	12,735	Texts:	2,542
CNE Phones:	4,147	Emails:	1,791
Phone Total:	17,052	Weather Warning:	3,735

(CNE - Community Network Enrollment)

Emergency Management Report

Tim Miner talked about the Patient Satisfaction Results. He wanted to let the committee know what information is collected and how they look at it. He provided a hand out to the committee with questions that are asked of patients, to look at areas of improvement. Mr. Miner said that Chuck Lillis has been added to the Board of Directors. Also, the local media has put out the Winter Weather Preparation that comes out every year, as a reminder of how to prepare for the winter weather season.

LifeCare Ambulance Report

Tim Miner reported the following numbers for October: 188 Priority 1 Responses; Late – 31 (83.5%). There were 155- Priority 3 Responses, 3-Citizen Assistance Calls, 71-Pre-Scheduled/Interfacility, and 4-Public Service/Event Coverage.

Sheriff Report

Sheriff Pollack reports that they have applied again for the Marijuana Grant and if approved the County will need to pay the upfront costs and then in turn the Sheriff will be reimbursed through the grant, as money is spent by submitting invoices to receive the grant money. They should know if they have been approved in January. Sheriff said that they will need \$14,695. Also, the new Animal Control building will be open November 28th to begin taking animals from Noon -4pm. Lastly; Sheriff reports that as of November 20th, there has been another overcrowding at the jail with 145 inmates, 28 of them being females. No releases are scheduled until late next week. Everyone that will be arrested over this holiday weekend will only add to that number. The female cost to date is \$106,870 with jail incidents at 54. Sheriff Pollack is requesting that a Committee be formed to put the Jail Mileage on the November 2018 ballot. Sheriff has a list of potential committee members of Community Leaders, County residents, business people, farmers and those that have served on successful mileage efforts in the past. He also believes that there should be representatives from this board on the committee. He has asked that a meeting be set up with the Chair and County Administrator to begin contacting these individuals to get started right away.

Undersheriff Report

(October 2017)

Total Arrests:	46		
Total Citations:	313	of the 313, Secondary Road:	258
Traffic Accidents:	25	3 on the Interstate	
Total Car/Deer Accidents :	17		
Fatal Accidents:	0		
Inmate Transport	17 hours		
Reserve Deputies:	232.5 hours		
Posse:	0 hours		
Overtime:	Road patrol – 123.25 hours	Corrections – 143 hours	Court – 32.5 hours

47 pounds of prescription drugs collected. 31 pounds collected on Take Back Day.
0 Meth Lab.

Jail Administrator's Report

(October 2017)

Average Daily Count for October: 135

Average break down: 113 males/22 females

As of 11/03/17 count was **131 with 21 females and 10 females boarded out at other Counties.**

Jail Incidents for October: 54

Animal Control

October 2017: Total Animal Intake: 15; Total Disposition 15; Licenses Sold as of 10/31/17: 4443

HOUSE

(Commissioner Hazelbaker)

Request to Purchase Assisted Listening System-District Court

District Court is requesting to purchase an Assisted Listening System for the District Courtroom. This system will make Branch County ADA compliant for the hearing impaired. A quote was obtained from Business Information Systems Inc. in the amount of \$2,200. There is money in their budget for this purchase. The Committee Recommends:

Motion by seconded by that approval is given for District Court to purchase the Assisted Listening System from BIS, Inc. in the amount of \$2,200, as presented.

FINANCE

(Commissioner Norris)

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts. (Computer Services Contract-21%, Jail Operations-Board and Care-20%, Attorney Fees-14%, Supplies-8% and Misc. Contractual Expense-6%) to make up 69% of the invoices. The Committee recommends:

Motion by seconded by to approve the Bills and Accounts in the amount of \$102,722.29.

Draft #4-2018 General Fund

The Administrator presented draft #4 of the 2018 budget. The current proposed Budget: Expenses \$13.28M and Revenues \$12.33 = \$.95M deficit. Plus an additional revenue of \$.5M Revenue= .58M deficit. Reducing Capital Outlay by \$50,000 and Contingencies by \$50,000 and including a Stabilization Account of \$250,000 for Critical Items and Integrating only some of the Critical Items helped with decreasing the deficit.

Insurance Selection

Administrator Norman provided to the committee options for the 2018 insurance. The options are staying with the current Hard Cap option- minimal employee premium increase. 2) 80/20- Employee's premiums increase, particularly those hired after 2011. County saves about \$70,000. 3) Hard Cap with

80/20 Phase in – County maintains Hard Cap and phases in 80/20 plan over 5 years. County saves \$14,000 annually. 4) Hard Cap with 80/20 Phase in- County maintains Hard Cap and phases in 80/20 plan over 3 years. County saves \$25,000 annually. Additional costs saving could include adding a Non-Smoker discount and Health Incentive to the policy. It was asked by a committee member that the Administrator provide estimated amounts for these 4 options. It was moved to take action at the Board meeting on Tuesday, after the requested information was provided and reviewed.

LEGISLATIVE

(Commissioner Gordon)

None

It was moved and seconded to go into closed session to discuss the correspondence dated 8/25/2017. Upon roll call vote the committee went into closed session at 9:51 am.

The committee returned to open session at 10:13 am, thereupon adjourning the meeting.

Submitted by: Commissioner Kolcz, Commissioner Hazelbaker, Commissioner Norris and
Commissioner Gordon