

BRANCH COUNTY BOARD OF COMMISSIONERS
APRIL SESSION (FIRST DAY)
April 10, 2018

1/ The Board of Commissioners of the County of Branch met, pursuant to adjournment, in the Commissioners meeting room at the Courthouse, on Tuesday, April 10, 2018.

Chairman Gordon called the meeting to order at 4:00 pm.

Present: Commissioners Ted Gordon, Leonard Kolcz, Don Vrablic, Randall Hazelbaker, and Terri Norris, County Clerk Teresa Kubasiak, Administrator Bud Norman.

Commissioner Vrablic led the Board in the Pledge of Allegiance.

Additions: action items to Personnel and House sections

2/ Motion by Commissioner Norris, seconded by Commissioner Vrablic, to approve the agenda. MOTION CARRIED.

3/ Motion by Commissioner Hazelbaker, seconded by Commissioner Norris, to approve the minutes of the March 23, 2018 Board meeting. MOTION CARRIED

Public Comment:

Connie Lange, from MSUE, spoke about the 4-H Capitol Experience program. She stated that there were three students from Branch County who would be attending. Carriann Thomas, one of the students, introduced herself to the Board.

Commissioner Norris presented a certificate to Elizabeth Danbury, who is leaving her position with the county after 19 years of service.

Alexia Rish, Coldwater City resident, spoke about being required to get permission from the Board to collect petition signatures in front of the courthouse. She also spoke about not getting a response from the Board, to a letter that she had submitted in February.

4/ Motion by Commissioner Norris, seconded by Commissioner Vrablic, to change the April 19th work meeting to Wednesday, April 18th at 11am. MOTION CARRIED

The Clerk will have two vacant positions in her office. One will be vacant on April 16, 2018 and the other, the Chief Deputy position, on or before September 14th, 2018.

5/ Motion by Commissioner Norris, seconded by Commissioner Vrablic, to give approval to the Clerk to hire a Deputy Clerk, GELC level 6 at the new hire rate of \$12.35 per hour, with new hire benefits, effective immediately. MOTION CARRIED

6/ Motion by Commissioner Norris, seconded by Commissioner Kolcz, to approve the transfer of a Deputy Clerk to the Chief Deputy Clerk position, by September 14, 2018. MOTION CARRIED

7/ Motion by Commissioner Norris, seconded by Commissioner Kolcz, to give approval to the Clerk to hire a Deputy Clerk, GELC level 6 at the new hire rate of \$12.35 per hour, with new hire benefits, when the position becomes vacant, by September 14, 2018. MOTION CARRIED

8/ Commissioner Kolcz, chairman of the Sheriff & Public Safety area, discussed the proposed Jail Mileage and the importance of trying to get it on the August ballot.

9/ Motion by Commissioner Hazelbaker, seconded by Commissioner Kolcz, that approval is given for an RFP to go out for cleaning of the Courthouse and Annex Buildings. MOTION CARRIED

10/ Motion by Commissioner Hazelbaker, seconded by Commissioner Vrablic, that approval is given for an RFP to go out for cleaning of the DHHS Building. MOTION CARRIED

11/ Amy Duff, COA Director, stated that the HVAC system at the Burnside Center is still not working. The Contractor has determined it is an issue with the software in the computer system. They are waiting for the new software.

12/ Motion by Commissioner Hazelbaker, seconded by Commissioner Vrablic, that approval is given to COA to partner with ProMedica to offer a lunch program for \$5.00 per lunch, on a RSVP basis, to be offered to patrons on Monday, Tuesday and Thursday. MOTION CARRIED

13/ Motion by Commissioner Hazelbaker, seconded by Commissioner Norris to approve the request by the Rish's, allowing petition signatures to be collected in front of the Courthouse. MOTION CARRIED

Consent Agenda:

to approve the Bills and Accounts in the amount of \$124,423.06

to amend the Survey Remonumentation (101-245) Revenue and Expense by \$15,411.00 to reflect approved State Grant Funding from \$31,269.00 to \$46,680.00.

to amend the General Fund Budget Revenues and Expenses by \$15,411.00 for a total budget amendment from \$13,285,299.85 to \$13,300,710.85.

that approval is given to pay the Probate Referee \$3000 for being on call at the day treatment facility.

that approval is given to the Undersheriff to purchase 2- 800 MHz radios for \$9180 and 4- Tasers in the amount of \$4580, to be reimbursed through the Medical Marijuana Grant Fund.

14/ Motion by Commissioner Vrablic, seconded by Commissioner Kolcz, that authorization is given to approve the following items by Consent Agenda: Bills & Accounts; Budget Amendment Survey and Remonumentation (101-245); Request –Referee on Call Pay-Probate Court and Medical Marijuana Grant Funding. MOTION CARRIED

15/ Motion by Commissioner Vrablic, seconded by Commissioner Hazelbaker, that approval is given to adopt the Corporate Authorization Resolution, so that Equalization to begin accepting credit card payments.

Upon roll call vote the results were as follows:

Yes – Norris, Kolcz, Vrablic, Hazelbaker, Gordon – 5

No – 0

MOTION CARRIED

16/ Motion by Commissioner Gordon, seconded by Commissioner Norris, that Branch County Proclaim April 2018 as National County Government Month. **MOTION CARRIED**

Public Comment:

Alexia Rish stated that the audience couldn't hear.

Dan Corwin, Coldwater City resident, spoke about the Jail proposal; would like to have rehabilitation considered; increased road patrol and requested to see a copy of the rule that states that permission is required to use County property.

Committee/Liaison Reports:

Hazelbaker – attended BATA meeting where there were discussions about public transportation needs outside of the 6am – 6pm schedule that BATA runs.

Norris – there will be a opioid forum held on May 1, 2018 from noon – 1pm in the conference room at 570 Marshall Rd in Coldwater. RSVP to mbildner@pinesbhs.org or call 517-278-2129.

17/ Motion by Commissioner Hazelbaker, seconded by Commissioner Norris, to adjourn at 4:30 pm. **MOTION CARRIED**

Chairman

Clerk