

**BRANCH COUNTY BOARD OF COMMISSIONERS  
ORGANIZATIONAL MEETING**

**JANUARY 2, 2018**

1/ The Branch County Board of Commissioners met pursuant to adjournment in the Commissioner's room in the Courthouse on Tuesday, January 02, 2018.

County Clerk Kubasiak called the meeting to order at 10:00 am.

Present: Commissioners Terri Norris, Leonard Kolcz, Don Vrablic, Ted Gordon and Randall Hazelbaker, County Clerk Teresa Kubasiak, and Administrator Bud Norman.

Clerk Kubasiak led the Board in the Pledge of Allegiance.

2/ Motion by Commissioner Norris, seconded by Commissioner Kolcz, to approve the agenda. MOTION CARRIED.

3/ The Clerk called for nominations for the 2018 Chairperson.

Commissioner Norris nominated Commissioner Gordon

4/ Motion by Commissioner Vrablic, seconded by Commissioner Kolcz, to close nominations and that a unanimous ballot be cast to elect Ted Gordon as Chairman. MOTION CARRIED

5/ Commissioner Gordon assumed the Chair and called for nominations for Vice-Chairperson.

Commissioner Kolcz nominated Commissioner Norris.

6/ Motion by Commissioner Vrablic, seconded by Commissioner Kolcz, to close nominations and that a unanimous ballot be cast to elect Terri Norris as Vice-Chair. MOTION CARRIED

7/ The 2018 meeting dates were reviewed. Board meetings will continue to be held on the second and fourth Tuesday at 4:00 pm. Work meetings will stay on the Thursday before the Tuesday Board meeting, at 9:00 am. There was a change to the first work meeting in April, moving it back to March 29, 2018 at 2:00pm.

8/ The Standing Board Rules were briefly discussed. Commissioner Norris suggested that the method of voting be changed to state that the Chairman would not vote on an issue unless there was a tie. Approval of the Standing Board Rules will take place at the next Board meeting.

9/ Committee and Liaison assignments stayed the same with exception of removing the CHC liaison. There was also a change made to the 911 board representative, making Gordon the primary and Norris the alternate.

**2018**  
**BRANCH COUNTY BOARD OF COMMISSIONERS**

Ted Gordon, Chairman

Terri Norris, Vice-Chairman

**Areas of Responsibility**

AoR No. 1	<b>FINANCE:</b> Don Vrablic	Alternate: Terri Norris
AoR No. 2	<b>PERSONNEL:</b> Terri Norris	Alternate: Don Vrablic
AoR No. 3	<b>SHERIFF/PUBLIC SAFETY:</b> Leonard Kolcz	Alternate: Randall Hazelbaker
AoR No. 4	<b>HOUSE:</b> Randall Hazelbaker	Alternate: Leonard Kolcz
AoR No. 5	<b>LEGISLATIVE:</b> Ted Gordon (Normally Chair with Alt. Vice-Chair)	Alternate: Terri Norris

**LIAISON ASSIGNMENTS**

<b>KOLCZ:</b>	Fair Board; Brownfield Authority; MSU Ext. Advisory Council; Pines Mental Health; Workforce Development; Community Liaison Board; Veterans Affairs; Airport Board.
<b>VRABLIC:</b>	Coldwater/Marble Lake Board; Dept. of Human Service (FIA); Department of Public Works; Road Commission; Solid Waste Management Planning Committee; Maple Lawn; Public Health.
<b>NORRIS:</b>	911 (Alternate); Public Health; Community Corrections; Workforce Development; Substance Abuse Task Force; Township Supervisors Association; Messenger & Hodunk Lake Boards (Alternate).
<b>HAZELBAKER:</b>	BATA; Family Services Network; County Planning Commission; Chamber of Commerce; County Housing; Community Action Agency; Community Liaison Board (Alternate); Messenger & Hodunk Lake Boards.
<b>GORDON:</b>	BATA; Brownfield Authority; Pines Mental Health; Medical Control Authority, 911; Commission on Aging.
<b>ADMINISTRATOR:</b>	BATA; SMART Point of Contact (POC).

**Public Comment:**

Sheriff Pollack gave an update on the broken water pipe at the jail. It was very difficult to locate, so a company had to be called in, that uses sonar, to find the damage. The break was finally located and repaired, but the hole cannot be filled in and cemented over for at least 4 – 6 weeks, leaving the jail six beds short. No prisoners had to be shipped to other facilities. The Sheriff commended the Complex Manager, Scott Walls; the Corrections Officers; inmates and the two outside contractors for their help with the situation, especially since it was a holiday weekend.

13/ Motion by Commissioner Hazelbaker seconded by Commissioner Kolcz, that the Board adjourn at 10:11 am. MOTION CARRIED.

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Chairman

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Clerk