

WORKING MEETING

August 17, 2021

Convened: 9:00am

Roll Call was taken

Present: Commissioner Matthew, Commissioner Kolcz, Commissioner Houtz, Commissioner Stoll and Commissioner Hazelbaker via video access.

Also Present: Sheriff Pollack; Undersheriff Eichler; Jean Ratkowski-911; Jim Measel-WTVB; Don Reid-Daily Reporter; Tim Miner, Emergency Manager; Drain Commissioner Mike Hard; County Complex Manager Scott Walls; Register of Deeds Nancy Hutchins; Greg Moore-Consumers Energy (via video access). County Clerk Teresa Kubasiak and Administrator Bud Norman (Commissioners Boardroom).

It was noted that items F1 (A) & (B) would be discussed first. The agenda was approved.

PERSONNEL, PLANS & POLICY

(Commissioner Houtz)

Staff Update

This information will be presented at the next work meeting.

Reclassification Request – Sheriff

A request to review the Undersheriff, Jail Administrator and Animal Control Director positions for reclassification was received. The Administrator stated that these requests would be reviewed after September 30th, which is the deadline to submit reclassification requests for consideration. It was asked who sits on the reclassification committee? The Administrator responded that it was the Personnel Chair, the Personnel Vice-chair and the Administrator.

Wage Adjustment/Range Allocation

The Administrator has had some informal conversations with some department heads and elected officials regarding employee wages and wage ranges for new hires. He is working on getting information for a wage study to see where Branch County falls in line with comparable counties. There was brief discussion on how the position classifications were determined. More information will be brought back to the committee at a later date.

SHERIFF & PUBLIC SAFETY

(Commissioner Kolcz)

911 Report – July

2021 Law Enforcement: 3941

2021 Fire: 316

2021 Emergency Medical: 400

2020 Law Enforcement: 3716

2020 Fire: 276

2020 Emergency Medical: 345

Total Events: July 2021 – 4657 July 2020 – 4337

CNE Business: 217 (+2)

CNE Residential: 4,146 (+76)

CNE Phones: 4,392 (+71)

Texts: 2,762 (+70)

Emails: 1,838 (+14)

Weather Warning: 3,968 (+59)

(CNE - Community Network Enrollment) (+ up from last month)

Emergency Management Report

Tim Miner, along with Greg Moore from Consumers Energy and Administrator Norman, gave an update on the damage from the recent storms that passed through the county. There were multiple storms that caused countywide power outages, along

