

WORKING MEETING

May 6, 2021

Convened: 9:00 AM

Present: Commissioner Houtz, Commissioner Stoll, Commissioner Matthew, Commissioner Kolcz, Commissioner Hazelbaker and Administrator Norman, via video conference call.

Also Present: Sheriff Pollack, Undersheriff Eichler, Drain Commissioner Mike Hard, Don Reid-Daily Reporter, Jim Measel-WTVB, via video conference call.

County Clerk Teresa Kubasiak, Treasurer-Julie Waterbury and Matt Fosdick, IT Director in Commissioners Boardroom

The agenda was approved.

PERSONNEL, PLANS & POLICY **(Commissioner Houtz)**

911 Director Update

The deadline for applications has passed. Over 25 applications were received. Applicants were not only from within the county, but from surrounding counties; within the state and some from other areas of the country. The Screening Committee will go through all of the applications, providing 10-12 to the Interview Committee. Once interviews are complete, 3 – 5 candidates will be forwarded to the Board of Commissioners to interview and a decision will be made.

SHERIFF & PUBLIC SAFETY **(Commissioner Kolcz)**

Certificate of Service - April

An employee with 30 years of service will attend at the next Board meeting.

HOUSE **(Commissioner Stoll)**

Resolution – Approving Interlocal Agreement Lake George Lake Level

Drain Commissioner Mike Hard presented a resolution for review and approval. The resolution is regarding an interlocal agreement for Lake George. Lake George is located in Kinderhook Twp., Branch County, Michigan and Jamestown Twp., Steuben County, Indiana. The resolution, in part, will recognize the Branch County Drain Commissioner as the “delegated authority” and allow him to work with the Indiana special assessment district to maintain Lake George’s lake level. The agreement must be approved by the Michigan Attorney General before it can go into effect. The Committee recommends:

Motion by _____ seconded by _____ to approve the resolution for the Interlocal Agreement Lake George Lake Level, as presented.

Jail Update

The project is still on track for 09/30/2021 completion. They are now able to work on the inside and outside. They are working on the radio tower foundation, starting the cabinetry and installing ceiling tiles.

FINANCE

(Commissioner Matthew)

Motion by _____ seconded by _____ that authorization is given to approve the following items by Consent Agenda: Bills & Accounts, Quarterly Investment Report-1st Quarter 2021.

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts (Jail Operations-Board & Care 25%, Building Repair & Maintenance-22%, Commissary-13%, Vehicles-12% and Training-4%). A listing of the Bills & Accounts was presented for review in the amount of \$2,834,045.45, Payroll in the amount of \$681,077.30 and total taxes of \$186,011.13. The Committee Recommends:

Motion by _____ seconded by _____ to approve the Bills and Accounts in the amount of \$2,834,045.45, Payroll in the amount of \$681,077.30 and total taxes of \$186,011.13.

Quarterly Investment Report – 1st Quarter 2021 (Treasurer)

Treasurer Waterbury presented the 1st Quarter investment report for review. Total Cash Accounts is 40.29%; Total Investment Accounts is 59.71%. Year to Date investment earnings is \$37,912.15. Jail Bond Proceeds-Year to Date investment earnings is \$6,152.49. The Committee Recommends:

Motion by _____ seconded by _____ to approve the 1st. Quarter investment report, as presented.

Resolution-Support State of Michigan to Fulfill its Statutory Obligation with regard to State Revenue Sharing Payment Amounts

A resolution regarding revenue sharing was presented for review and approval. The resolution urges the State of Michigan to fulfill its statutory obligations, with regard to State Revenue Sharing payments, for all 60 Michigan counties identified by the Michigan Association of Counties that received less than their statutorily required amounts. It was asked that Sen. Shirkey and Rep. Fink be invited to a future meeting to give an update. The Committee Recommends:

Motion by _____ seconded by _____ to approve the resolution regarding the State of Michigan fulfilling its statutory revenue sharing obligations, as presented.

LEGISLATIVE

(Commissioner Hazelbaker)

None

OTHER

It was moved and seconded to go into closed session to discuss land acquisition.

Upon roll call vote the results were as follows:

Yes: Norris, Hazelbaker, Kolcz, Matthew, Gordon - 5

No – 0

The Committee went into closed session at 9:35 am and returned to open session at 10:36 am

The meeting adjourned at 10:37 am.

Submitted by: Commissioner Matthew
Commissioner Hazelbaker

Commissioner Kolcz
Commission Stoll

Commissioner Houtz