

WORKING MEETING

April 22, 2021

Convened: 2:00 pm

Roll Call was taken

Present: Commissioner Stoll, Commissioner Matthew, Commissioner Kolcz, Commissioner Houtz and Commissioner Hazelbaker all via remote video access.

Also Present: Sheriff Pollack; Undersheriff Eichler Jim Measel-WTVB; Don Reid-Daily Reporter; Tim Miner-Emergency Management, Register of Deeds Nancy Hutchins, Jail Administrator Blankenship, Jean Ratkowski – 911 Interim Director and Administrator Norman (via video access).

County Clerk Kubasiak and IT Director Matt Fosdick (Commissioners Boardroom)

The agenda was approved.

PERSONNEL, PLANS & POLICY

(Commissioner Houtz)

Request to Fill Open Position – Prosecutor’s office

Prosecutor Stempien is requesting to hire a part time (28 hours) Records Clerk. The position was recently vacated. This position is a non-union Level 6 T2, with a starting wage of \$13.77 per hour. Pro-rated sick, vacation and personal time is included, with no medical benefits. There are funds available in the Prosecutor’s budget. The Committee Recommends:

Motion by _____ seconded by _____ to approve the request from the Prosecutor to fill a vacant part time (28 hours) Records Clerk position at the non-union level 6 T2 new hire rate of \$13.77 per hour, with no medical benefits, effective immediately.

NG 911 Calling Provider

The 911 office had submitted the incorrect Emergency Telephone Services Plan to the Board for approval. A revised Plan was presented to the Committee. The revised Services Plan will be submitted to the Michigan Public Safety Commission (MPSC) after Board approval. MPSC is the funding unit for 911. The Committee recommends:

Motion by _____ seconded by _____ to approve the revised Emergency Telephone Services Plan, as presented.

SHERIFF & PUBLIC SAFETY

(Commissioner Kolcz)

Airport Zoning Ordinance

Airport Manager Joe Best was available to answer questions about the amended Airport Zoning Ordinance (County Ordinance #14) that will be presented to the Board for approval. He noted that the new communication tower will not interfere with the airport, as long as it is not in the approach. It was stated that section 6.1 needed to be amended as to the penalty stating jail time. A hearing on the ordinance will be held on April 30, 2021 at 2:05pm.

911 Report – MARCH

2021 Law Enforcement: 3695
2020 Law Enforcement: 2804

2021 Fire: 460
2020 Fire: 343

2021 Emergency Medical: 375
2020 Emergency Medical: 320

Total Events: March 2021 – 4530

March 2020 - 3467

CodeRED Totals:

CNE Business: 215
CNE Phones: 4,321
Emails: 1,824

CNE Residential: 4,070
Texts: 2,692
Weather Warning: 3,909

(CNE - Community Network Enrollment)

Emergency Management Report

Tim Miner reported that there has been an increase in PPE distribution. COVID cases are on the rise in Branch County. He encourages everyone to get vaccinated. They will be holding severe weather spotter training on line and they are working on public safety model for training,

Lifecare Report

Tim Miner stated that staffing is a challenge. There is a slowdown in Paramedic and EMT programs due to COVID. Continuing to recruit. They have had a significant increase of overall volume, they are very busy.

Sheriff Report

Sheriff Pollack reported that there has been an increase of overtime due to an increase of late complaints causing officers to stay on duty after 6pm. He also spoke about correction officers duties.

Undersheriff Report

(March 2021)

Total Complaints:	984	
Total Arrests:	20	
Total Citations:	271	of the 271, Secondary Road: 174
Traffic Accidents:	32 – 3	on Interstate
Extra Patrol Requests:	34	
Total Car/Deer Accidents :	14	
Reserve Deputies:	23.75	hours
Posse:	0	hours
Marine Patrol:	18.5	hours
Inmate Transport	41	hours (Warrants, Writs, Hospital, etc.)
Governor Order Violation	0	
Overtime:	Road patrol – 110 hours	Corrections – 119.75 hours Court – 6.50 hours SRP –30 hours

46 pounds of prescription drugs collected. 0 Meth Lab.
Foreclosures – For this year 3 – Sales 24 – prepared \$305,144.59

Jail Administrator’s Report

(March 2021)

Average Daily Count for March: 90
Average break down: 80 males/10 females

As of **4/05/2021** count is **81 with 12 females**

Jail Incidents for March: 33

HOUSE

(Commissioner Stoll)

Request for Capital Outlay – Sheriff’s Department

The Sheriff is requesting to purchase Body Cameras for the Corrections Officers, along with storage/software. A quote was received from Equature in the amount of \$9626.00, which includes: 8 Body Cameras; Cloud Storage; 8 Secure Smart Phone licenses; 8 holster mountings. There is an annual fee of \$4,476.00. MMRMA may reimburse the County for half the cost (\$250 each) of the 8 Body Cameras and they may help with part of the cost of the annual fee. It was stated that there are no funds allocated for the cameras in the Sheriff’s budget, so they would need to be paid for out of contingencies.

Motion by _____ seconded by _____ to approve the purchase of body cameras with storage/software for the Sheriff’s Department from Equature in the amount of \$9626.00, with an annual fee of \$4476.00, with the funds coming from Capital Outlay/Contingencies.

MDOT Update

This will be moved to the next work meeting. The presenter was unable to call into the meeting.

Jail Update

They are initiating the tower on the west side of the building. They reviewed the lighting, cooling and heating systems. The project is 78% complete and it is still on schedule for September 30, 2021 completion.

FINANCE

(Commissioner Matthew)

Bills & Accounts

The summary of the Bills and Accounts were presented, in the amount of \$337,083.32 (Jail Operations Board & Care-28%, Legal Fees-24%, Jail Operations-Commissary Supplies-16%, Building Repair & Maintenance-12% and Printed Forms & Bindings-4%) to make up 84% of the invoices. Payroll totaled \$981,485.95 and total taxes were \$240,784.26. The Committee Recommends:

Motion by _____ seconded by _____ to approve the Bills and Accounts in the amount of \$337,083.32, Payroll in the amount of \$981,485.95 and Taxes in the amount of \$240,784.26.

LEGISLATIVE

(Commissioner Hazelbaker)

Office of Governor Letter

A thank you letter was received from the Governor’s Office for the resolution submitted by the Board, regarding COVID-19.

Resolution-to Adopt 4-year terms – County Commissioners (Cheboygan & Genesee Counties)

Two resolutions were presented to the Committee for review. Commissioner Houtz stated that he has spoken to both Senator Shirkey and Representative Fink on the subject.

OTHER

Commissioner Kolcz asked about 911 tower 5. Commissioner Houtz stated that the Administrator is still negotiating and an update will be provided when there is more information.

Public Comment: Undersheriff Eichler stated that Saturday, April 24, 2021 is National Prescription Drug Take Back Day. Unused prescription drugs can be dropped off at the Sheriff's Department from 10am – 2pm.

It was moved and seconded to adjourn the meeting at 2:45pm

Submitted by: Commissioner Matthew
Commission Stoll

Commissioner Kolcz
Commissioner Houtz

Commissioner Hazelbaker