

WORKING MEETING

April 1, 2021

Convened: 9:00 AM

Present: Commissioner Houtz, Commissioner Stoll, Commissioner Matthew, Commissioner Kolcz and Commissioner Hazelbaker, via video conference call.

Also Present: Sheriff Pollack, Undersheriff Eichler, Don Reid-Daily Reporter, Jim Measel-WTVB, Treasurer-Julie Waterbury, via video conference call.

Chief Deputy Clerk Christine Ransbottom and Administrator Norman in Commissioners Boardroom

The agenda was approved.

PERSONNEL, PLANS & POLICY **(Commissioner Houtz)**

911 Director

The Screening Committee met about five times regarding the 911 Director position. The position has been posted and will run for 30 days. The deadline is April 26th. At that time if the Committee is not happy with the applicants, the Screening Committee will decide if they want to strengthen the applicant pool.

SHERIFF & PUBLIC SAFETY **(Commissioner Kolcz)**

None

HOUSE **(Commissioner Stoll)**

Request to Sell Boat

The Sheriff is requesting to sell a 1995 Four Winds Boat. The cost to fix the steering and hydraulics would be between \$4500-\$5000. The boat, in its current state, is worth \$7000-\$8500. A new 2021 has been ordered. The money received from the sale will be put toward the cost of the new boat. The Committee Recommends:

**Motion by seconded by to allow the Sheriff's Department to sell
A 1995 Four Winds Boat, as presented.**

Appointment-Solid Waste Consortium Technical Advisory Committee

Branch County does not have anyone appointed to the Solid Waste Consortium Technical Advisory Committee. Samantha Buterbaugh, the owner of Biz Aid, LLC, is being recommended for this Committee.

Motion by _____ seconded by _____ to appoint Samantha Buterbaugh to the Solid Waste Consortium Technical Advisory Committee.

Jail Update

Project duration is still on track. Landscaping will begin mid-April. Communication Tower is being installed.

FINANCE **(Commissioner Matthew)**

Motion by _____ seconded by _____ that authorization is given to approve the following items by Consent Agenda: Bills & Accounts, Budget Amendment-Special Fund (District Health #221-601) and Establish Special Fund (911 Special Project #461-346)

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts (Contract Services-30%, Jail Operations-Board & Care 26%, Attorney Fees-11%, Building Repair & Maintenance-11% and Misc. Contractual Expense-10%) to make up 88% of the invoices. Payroll in the amount of \$406,090.81 and total taxes of \$107,081.78. The Committee Recommends:

Motion by _____ seconded by _____ to approve the Bills and Accounts in the amount of \$179,913.68 and payroll in the amount of \$735,445.39 with total taxes of \$191,274.11.

Budget Amendment-Special Fund (District Health #221-601)

The District Health Department is requesting to amend by increasing their 2021 budget. A federal grant for COVID and Marijuana was received in the amount of \$2,520,313.00. The Committee Recommends:

Motion by _____ seconded by _____ to amend and increase the Special Fund Budget #221-601 District Health Department Revenues and Expenses by \$2,520,313.00 for a total budget amendment from \$6,866,514.00 to \$9,386,827.00.

Establish Special Fund (911 Special Project #461-346)

The request is to establish a fund for the 911 Communication Project. The Committee Recommends:

Motion by _____ seconded by _____ to establish a Special Fund #461-346 - 911 Capital Project, as presented.

LEGISLATIVE **(Commissioner Hazelbaker)**

Resolutions to Support Legislation to Adopt 4-year Terms for County Commissioners (Alpena and Chippewa Counties)

A Resolution from Alpena and Chippewa Counties in support of Legislation to Adopt 4-year terms for County Commissioners was provided to the committee for their review.

OTHER

It was moved and seconded to go into closed session for the purchase of real property.

Upon roll call vote the results were as follows:

Yes: Norris, Hazelbaker, Kolcz, Matthew, Gordon - 5

No – 0

The Committee went into closed session at 9:26 am and returned to open session at 10:41 am

The meeting adjourned at 10:41 am.

Submitted by: Commissioner Matthew
Commissioner Hazelbaker

Commissioner Kolcz
Commission Stoll

Commissioner Houtz