

**BRANCH COUNTY BOARD OF COMMISSIONERS**  
**APRIL SESSION (FIRST DAY)**  
**April 13, 2021**

1/ The Board of Commissioners of the County of Branch met, pursuant to adjournment, via video conference call, on Tuesday, April 13, 2021.

Chairman Hazelbaker called the meeting to order at 4:00 pm.

Present: Commissioners Randall Hazelbaker, Jon Houtz, Tim Stoll, Tom Matthew, Leonard Kolcz and Administrator Bud Norman via video conference call.

County Clerk Teresa Kubasiak and IT Director Matt Fosdick were present in the Boardroom at the Courthouse.

Commissioner Matthew led the Board in the Pledge of Allegiance.

2/ Motion by Commissioner Kolcz, seconded by Commissioner Stoll, to approve the agenda.

Upon roll call vote the results were as follows:

Yes –Stoll, Matthew, Houtz, Kolcz, Hazelbaker – 5

No – 0

**MOTION CARRIED**

3/ Motion by Commissioner Houtz, seconded by Commissioner Stoll, to approve the minutes of the March 23, 2021 Board meeting.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

**MOTION CARRIED**

4/ Motion by Commissioner Stoll, seconded by Commissioner Kolcz to allow the Sheriff's Department to sell a 1995 Four Winds Boat, as presented.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

**MOTION CARRIED**

5/ Motion by Commissioner Stoll, seconded by Commissioner Kolcz, to appoint Samantha Buterbaugh to the Solid Waste Consortium Technical Advisory Committee.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

**MOTION CARRIED**

Consent Agenda:

approve the Bills and Accounts in the amount of \$179,913.68 and payroll in the amount of \$735,445.39 with total taxes of \$191,274.11.

amend and increase the Special Fund Budget #221-601 District Health Department Revenues and Expenses by \$2,520,313.00 for a total budget amendment from \$6,866,514.00 to \$9,386,827.00.

establish a Special Fund #461-346 -911 Capital Project, as presented.

6/ Motion by Commissioner Matthew, seconded by Commissioner Stoll, that authorization is given to approve the following items by Consent Agenda: Bills & Accounts, Budget Amendment-Special Fund (District Health #221-601) and Establish Special Fund (911 Special Project #461-346)

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

**MOTION CARRIED**

7/ Motion by Commissioner Matthew, seconded by Commissioner Kolcz, to approve the 2021 L-4024 Equalization report, as presented.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

**MOTION CARRIED**

8/ Motion by Commissioner Houtz, seconded by Commissioner Stoll, that Thomas Schmelzer & Joe Scheid be appointed to fill expiring positions on the Mental Health Board, with the term expiring on 03/31/2024.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

**MOTION CARRIED**

9/ Motion by Commissioner Houtz, seconded by Stoll, to nominate and appoint James Gallagher to fill expired position on the Mental Health Board with the new term expiring on 3/31/2024.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

**MOTION CARRIED**

10/ Motion by Commissioner Houtz, seconded by Commissioner Stoll, to accept the resignation of Carrie Stout and Ericka Kruszka from the Mental Health Board, effective immediately.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

**MOTION CARRIED**

Committee/ Liaison Reports:

Kolcz – asked all members to review the Airport Annual Report. There is a lot of good information.

Matthew – Park Board implemented rules for marijuana use at sites; there is a Medical Director vacancy at Health Department; thanked the Sheriff and staff for doing difficult work during the current times.

11/ Motion by Commissioner Kolcz, seconded by Commissioner Stoll to adjourn at 4:18pm.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

**MOTION CARRIED**

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Chairman

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Clerk