

# WORKING MEETING

March 18, 2021

Convened: 9:00am

Roll Call was taken

Present: Commissioner Stoll, Commissioner Matthew, and Commissioner Hazelbaker all via remote video access. Commissioner Kolcz signed in at 9:30 am

Also Present: Sheriff Pollack; Undersheriff Eichler Jim Measel-WTVB; Don Reid-Daily Reporter; Tim Miner-Emergency Management and Greg Moore with Consumer's Energy (via video access).

Chief Deputy Clerk Ransbottom and Administrator Norman (Commissioners Boardroom)

Item Q was moved to A1. The agenda was approved as amended.

## **PERSONNEL, PLANS & POLICY**

**(Commissioner Houtz)**

### **Request to Hire-Transport Officer-Sheriff**

Sheriff Pollack is requesting to hire a full time Transport Officer. The position became vacant when the previous officer was moved to road patrol. This position is currently included in the 2021 budget. The starting rate of pay is \$15.706 per hour with the new hire benefit package. The Committee Recommends:

**Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ that approval is given for the Sheriff to fill a vacant Transport Officer position at the PAOM new hire rate of pay starting at \$15.706 per hour, 40 hours per week, with the new hire benefit package, effective immediately.**

### **Request to Hire-Administration**

Administrator Norman is requesting to fill his Administrative Assistant position that will become vacate effective August 1, 2021, due to retirement. The request is being submitted at this time to provide adequate time for overlap with new employee. The position is a Non-Union Level 8, with a starting rate of pay at \$19.58 per hour, 40 hours per week with the new hire benefit package. The Committee Recommends:

**Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ that approval is given for Administration to hire an Administrative Assistant, at a Non-Union Level 8 starting rate of \$19.58 per hour, 40 hours per week, with the new hire benefit package.**

## **SHERIFF & PUBLIC SAFETY**

**(Commissioner Kolcz)**

A break took place at 9:50 resuming the meeting at 10:02

### **Airport Zoning Ordinance**

Joe Best who is the Airport Manager spoke in regards to updating the Airport Zoning Ordinance. The first Zoning Ordinance, was adopted in 1972 and amended in 2002. An airport inspection took place in 2017, where they found a lot of trees that interfered with many of the approaches. There were 21 residences that were involved, the airport purchased many of the resident's air rights. Many trees had to be cut down and replaced with smaller trees. 20 of the 21 residents complied. The Ordinance clearly states that within a 3-mile radius of the airport that nothing can be above the height of 25 feet. This



Posse: 0 hours  
Marine Patrol: 7 hours  
Inmate Transport 108.75 hours (Warrants, Writs, Hospital, etc.)  
Governor Order Violation 0  
Overtime: Road patrol – 137.50 hours Corrections – 136.50 hours Court – 13.50 hours SRP – 25.5 hours

22 pounds of prescription drugs collected. 0 Meth Lab.  
Foreclosures – For this year 1 – Sales 8 – prepared \$78,531.30

**Jail Administrator's Report** **(February 2021)**

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Average Daily Count for February: 82  
Average break down: 73 males/9 females

As of **3/4/2021** count is **86 with 9 females**

Jail Incidents for February: 40

**HOUSE** **(Commissioner Stoll)**

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**Energy Update Consumers Energy**

Greg Moore the Community Affairs Manager with Consumers Energy spoke to the committee in regards to the assistance that is available for those that need help with their heating bills. Many people do not know where to turn for help. Mr. Moore gave some options.

**Michigan 2-1-1:** Offers free, confidential service that connects you with the best local community organization to serve your specific needs. Call 2-1-1 or go to [mi211.org](http://mi211.org)

**Home Heating Credit:** If you meet the income guidelines, you may apply for a Home Heating Credit to recover some of last year's heating costs. To apply for a Home Heating Credit through the state at [www.michigan.gov/treasury](http://www.michigan.gov/treasury).

**State Emergency Relief (SER):** Assists qualified households that have a heat or electric emergency, including a past due notice, shut-off notice or a need for deliverable fuel. [www.michigan.gov/mibridges](http://www.michigan.gov/mibridges).

Customers can also contact Consumers Energy at 1-800-477-5050 to make payment arrangements.

**Jail Update**

They are working on interior and exterior signage. Grid work, pulling in data and security wires, lights and HVAC. They are still on schedule for September 30, 2021 completion. Pictures were shown on the work that has been completed.

**FINANCE** **(Commissioner**

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**Matthew)**

**Bills & Accounts**

Administrator Norman presented a summary of the Bills and Accounts in the amount of \$159,106.46 (Jail Operations Board & Care-30%, Building Repair & Maintenance-20%, Attorney Fees-14%, Jail Operations-Commissary Supplies-13% and Supplies-6%) to make up 83% of the invoices. Payroll totaled \$956,795.40 and total taxes were \$247,659.80. The Committee Recommends:

