WORKING MEETING

March 18, 2021

Convened: 9:00am

Roll Call was taken

Present: Commissioner Stoll, Commissioner Matthew, and Commissioner Hazelbaker all via remote video

access. Commissioner Kolcz signed in at 9:30 am

Also Present: Sheriff Pollack; Undersheriff Eichler Jim Measel-WTVB; Don Reid-Daily Reporter; Tim Miner-

Emergency Management and Greg Moore with Consumer's Energy (via video access).

Chief Deputy Clerk Ransbottom and Administrator Norman (Commissioners Boardroom)

Item Q was moved to A1. The agenda was approved as amended.

PERSONNEL, PLANS & POLICY

(Commissioner Houtz)

Request to Hire-Transport Officer-Sheriff

Sheriff Pollack is requesting to hire a full time Transport Officer. The position became vacant when the previous officer was moved to road patrol. This position is currently included in the 2021 budget. The starting rate of pay is \$15.706 per hour with the new hire benefit package. The Committee Recommends:

Motion by seconded by that approval is given for the Sheriff to fill a vacant Transport Officer position at the PAOM new hire rate of pay starting at \$15.706 per hour, 40 hours per week, with the new hire benefit package, effective immediately.

Request to Hire-Administration

Administrator Norman is requesting to fill his Administrative Assistant position that will become vacate effective August 1, 2021, due to retirement. The request is being submitted at this time to provide adequate time for overlap with new employee. The position is a Non-Union Level 8, with a starting rate of pay at \$19.58 per hour, 40 hours per week with the new hire benefit package. The Committee Recommends:

Motion by seconded by that approval is given for Administration to hire an Administrative Assistant, at a Non-Union Level 8 starting rate of \$19.58 per hour, 40 hours per week, with the new hire benefit package.

SHERIFF & PUBLIC SAFETY

(Commissioner Kolcz)

A break took place at 9:50 resuming the meeting at 10:02

Airport Zoning Ordinance

Joe Best who is the Airport Manager spoke in regards to updating the Airport Zoning Ordinance. The first Zoning Ordinance, was adopted in 1972 and amended in 2002. An airport inspection took place in 2017, where they found a lot of trees that inferred with many of the approaches. There were 21 resides that were involved, the airport purchased many of the resident's air rights. Many trees had to be cut down and replaced with smaller trees. 20 of the 21 residents complied. The Ordinance clearly states that within a 3-mile radius of the airport that nothing can be above the height of 25 feet. This

individual has several trees that over the years have forced the approach markers to be moved back in regards to the Emergency Runway. They were told that the markers cannot be moved back any further. Due to not having a signature signed copy of the ordinance they were not able to enforce the height requirements. A copy of the current ordinance was forwarded to legal counsel that felt it needed to be updated. A copy of the updated ordinance has been provided to the committee. An airport inspection recently took place. The airport had a standard license but because of this issue they were given a provisional license. They will not issue a standard license until the problem has been resolved. Joe says that half a dozen commercial jets fly in/out of the airport daily and is growing. After further discussion on the requirements of adopting a new ordinance, along with what the committee asked as far as providing a strike through version and checking with other counties. The committee decided to schedule the public hearing, to be held at the Board meeting on April 30 at 2pm. The Committee Recommends.

Motion by seconded by for approval to hold a Public Meeting on April 30, 2021 at 2pm regarding the Airport Zoning Ordinance.

911 Report

2021 Law Enforcement: 2740
 2021 Fire: 244
 2021 Emergency Medical: 358

 2020 Law Enforcement: 3414
 2020 Fire: 246
 2020 Emergency Medical: 318

Total Events: February 2021 – 3296 February 2020 - 3961

CodeRED Totals:

CNE Business: 215 CNE Residential: 4,068

CNE Phones: 4,320 Texts: 2,690

Emails: 1,822 Weather Warning: 3,908

(CNE - Community Network Enrollment]

Emergency Management Report

Tim Miner reports they are working on reengagement strategies. Hospitalization continue to stay down. They are working on trying to get their office back to what they are designed to do. Thinking of ways to make up for lost time in regards to training.

Lifecare Report

Vaccinated employees have helped keep people working. Fleet replacement still continuing. Monitoring the opioid issues in various communities.

Sheriff Report

Sheriff Pollack reported that he needed to find a way to decrease using personal cells phones for work purposes. After contacting the carrier, he was able to save the county over \$400 a month and each deputy has their own departmental phone.

<u>Undersheriff Report</u> (February 2021)

Total Complaints: 805
Total Arrests: 21

Total Citations: 123 of the 123, Secondary Road: 115

Traffic Accidents: 42 – 4 on Interstate

Extra Patrol Requests: 15
Total Car/Deer Accidents: 15

Reserve Deputies: 23.50 hours

Posse: 0 hours Marine Patrol: 7 hours

Inmate Transport 108.75 hours (Warrants, Writs, Hospital, etc.)

Governor Order Violation 0

Overtime: Road patrol – 137.50 hours Corrections – 136.50 hours Court – 13.50 hours SRP –25.5 hours

22 pounds of prescription drugs collected. 0 Meth Lab.

Foreclosures – For this year 1 – Sales 8 – prepared \$78,531.30

Jail Administrator's Report

(February 2021)

Average Daily Count for February: 82

Average break down: 73 males/9 females

As of **3/4/2021** count is **86 with 9 females**

Jail Incidents for February: 40

HOUSE

(Commissioner Stoll)

Energy Update Consumers Energy)

Greg Moore the Community Affairs Manager with Consumers Energy spoke to the committee in regards to the assistance that is available for those that need help with their heating bills. Many people do not know where to turn for help. Mr. Moore gave some options.

Michigan 2-1-1: Offers free, confidential service that connects you with the best local community organization to serve your specific needs. Call 2-1-1 or go to <u>mi211.org</u>

Home Heating Credit: If you meet the income guidelines, you may apply for a Home Heating Credit to recover some of last year's heating costs. To apply for a Home Heating Credit through the state at www.michigan.gov/treasury.

State Emergency Relief (SER): Assists qualified households that have a heat or electric emergency, including a past due notice, shut-off notice or a need for deliverable fuel. www.michigan.gov/mibridges.

Customers can also contact Consumers Energy at 1-800-477-5050 to make payment arrangements.

Jail Update

They are working on interior and exterior signage. Grid work, pulling in data and security wires, lights and HVAC. They are still on schedule for September 30, 2021 completion. Pictures were shown on the work that has been completed.

FINANCE

_(Commissioner

Matthew)

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts in the amount of \$159,106.46 (Jail Operations Board & Care-30%, Building Repair & Maintenance-20%, Attorney Fees-14%, Jail Operations-Commissary Supplies-13% and Supplies-6%) to make up 83% of the invoices. Payroll totaled \$956,795.40 and total taxes were \$247,659.80. The Committee Recommends:

Motion by seconded by to approve the Bills and Accounts in the amount of \$159,106.46, Payroll in the amount of \$956,795.40 and Taxes in the amount of \$247,659.80.

Communications Project Funding

Bidding closes today at noon for the finance and funding for the 911 Communication Project. The Administrator said he may have more information to take action on Tuesday or at the next work meeting. The bonding for this project totaled 9.36 M that was requested.

LEGISLATIVE

(Commissioner Hazelbaker)

Resolution-Support Local Business

A copy of Branch County's Resolution in support of local businesses was provided to the committee. The Committee Recommends:

Motion by seconded by to adopt Branch County's Resolution in Support of Local Businesses.

National County Government Proclamation

The County has taken part in the National County month in the past. If this is something that the committee decides they want to participate in this year, we can bring this back to the first working meeting in April.

Public Comment: Sheriff Pollack gave an informational presentation on department numbers.

It was moved and seconded to adjourn the meeting at 10:02 am

Submitted by: Commissioner Matthew Commissioner Kolcz Commissioner Hazelbaker

Commission Stoll Commissioner Houtz