

**BRANCH COUNTY BOARD OF COMMISSIONERS
MARCH SESSION (FIRST DAY)
March 9, 2021**

1/ The Board of Commissioners of the County of Branch met, pursuant to adjournment, via video conference call, on Tuesday, March 9, 2021.

Chairman Hazelbaker called the meeting to order at 4:00 pm.

Present: Commissioners Randall Hazelbaker, Jon Houtz, Tim Stoll, Tom Matthew and Leonard Kolcz via video conference call.

County Clerk Teresa Kubasiak and Administrator Bud Norman were present in the Boardroom at the Courthouse.

Commissioner Matthew led the Board in the Pledge of Allegiance.

2/ Motion by Commissioner Houtz, seconded by Commissioner Kolcz, to approve the agenda.

Upon roll call vote the results were as follows:

Yes –Stoll, Matthew, Houtz, Kolcz, Hazelbaker – 5

No – 0

MOTION CARRIED

3/ Motion by Commissioner Kolcz, seconded by Commissioner Stoll, to approve the minutes of the February 23, 2021 Board meeting.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

MOTION CARRIED

4/ Motion by Commissioner Houtz, seconded by Commissioner Stoll, to approve the Consulting Services Agreement through MGT Consulting Group for 2021, 2022 and 2023, as presented.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

MOTION CARRIED

5/ Motion by Commissioner Houtz, seconded by Commissioner Kolcz, to approve for the MIDC investigator to travel out of state to Indiana and Ohio when needed, for MIDC matters, during the current calendar year, with any other out of state travel requiring board approval.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

MOTION CARRIED

6/ Motion by Commissioner Stoll, seconded by Commissioner Kolcz, to amend the Purchasing and Receiving Policy to add the transfer of asset inventory to the auditors.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

MOTION CARRIED

Consent Agenda:

to approve the Bills and Accounts in the amount of \$231,947.69 and payroll in the amount of \$406,090.81 with total taxes of \$107,081.78.

approve the line item transfer in the amount of \$1000 to be taken out of line item # 101.850-960-0000 Other GSA Functions-Contingencies and put into 101.215-961.0202 – County Clerk Apportionment Fee.

7/ Motion by Commissioner Matthew, seconded by Commissioner Kolcz, that authorization is given to approve the following items by Consent Agenda: Bills & Accounts and Line Item Transfer Request-County Clerk

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

MOTION CARRIED

8/ Commissioner Houtz nominated Thomas Schmelzer and Joe Scheid to fill expiring positions on the Mental Health Board.

Committee/ Liaison Reports:

Matthew – reminded citizens that there are volunteer positions that will be coming available on several county boards. Application forms are available in the County Clerk’s office.

9/ Motion by Commissioner Houtz, seconded by Commissioner Stoll to adjourn at 4:12pm.

Upon roll call vote the results were as follows:

Yes –Stoll, Kolcz, Matthew, Houtz, Hazelbaker, – 5

No – 0

MOTION CARRIED

Chairman

Clerk