

WORKING MEETING

February 18, 2021

Convened: 11:00am

Roll Call was taken

Present: Commissioner Stoll, Commissioner Matthew, Commissioner Kolcz and Commissioner Hazelbaker all via remote video access. Commissioner Houtz signed in at 11:17am

Also Present: Sheriff Pollack; Undersheriff Eichler; Deputy McManamey; Dave Lamontaine-POAM; Attorney Bonnie Toskey; Jim Measel-WTVB; Don Reid-Daily Reporter; Jody Connell-Equalization; Nancy Hutchins- Register of Deeds; (via video access).

Treasurer Julie Waterbury, County Clerk Kubasiak and Administrator Norman (Commissioners Boardroom)

Item W was moved to A1 and Item B was moved to Z1. The agenda was approved as amended.

PERSONNEL, PLANS & POLICY

(Commissioner Houtz)

POAM Grievance Retroactive Pay -- #20-375

A grievance (20-375) was received from the POAM regarding retroactive pay for two deputies. The POAM contract was ratified after arbitration for Act 312 employees. It was determined that those employees would receive retroactive pay back to 01/01/2020. There are two deputies who are assigned to the courts. One deputy only received partial retroactive pay and the other did not receive any retroactive pay. The POAM representative argued that these two employees were entitled to the retroactive pay as they are MCOLES certified, licensed police officers and that their assignment doesn't matter. County Attorney Toskey stated that they are not legally eligible to receive the retroactive pay. MCOLES certification alone does not automatically qualify them for 312 status. It is the position not the person. 312 officers regularly enforce all laws of the State. She provided several cases for reference. It was noted that the Board has 15 days to respond to this grievance.

A second grievance (21-20) was briefly discussed and will be addressed at the next work meeting.

Designated Assessor

The County needed at least 10 local units to agree to a Designated Assessor by December 31, 2020. Only nine local units had responded by the deadline. Many jurisdictions were not been able to meet due to COVID-19. A response from Gilead Township was received making a majority. Chuck Zemla is interested in being appointed to the position. It is the hope that the State will accept this appointment since it is after the deadline. The Committee recommends:

Motion by _____ seconded by _____ to appoint Chuck Zemla as the local Designated Assessor for Branch County.

Scheduling Conflict Dates

There are several work meeting dates that need to be changed due to conflicts with the Workforce Development meetings. After discussion the committee decided to move the meeting time to 11:00am for the work meetings scheduled for May 20, June 17, October 21, November 18 and December 16. The Committee recommends:

Motion by _____ seconded by _____ to change the meeting time to 11:00am for the work meetings for May 20, June 17, October 21, November 18 and December 16.

CodeRED Totals:

CNE Business: 215
CNE Phones: 4,319
Emails: 1,821

CNE Residential: 4,066
Texts: 2,689
Weather Warning: 3,908

(CNE - Community Network Enrollment)

Emergency Management Report

EOC activities have moved to assisting with the COVID vaccine. PPE supplies are remaining solid. The recent weather has been challenging. The Road Commission has done a good job keeping the roads clear.

Lifecare Report

The second dose of the COVID vaccine has been given to all LifeCare employees who participated. KCC is offering an evening EMT class in Coldwater. Staffing is improving.

Undersheriff Report

(January 2021)

Total Complaints:	969
Total Arrests:	19
Total Citations:	149 of the 149, Secondary Road: 130
Traffic Accidents:	61 – 3 on Interstate
Extra Patrol Requests:	20
Total Car/Deer Accidents :	33
Reserve Deputies:	41 hours
Posse:	0 hours
Marine Patrol:	0 hours
Inmate Transport	43.25 hours (Warrants, Writs, Hospital, etc.)
Governor Order Violation	0
Overtime: Road patrol – 187 hours	Corrections – 130.25 hours Court – 27.5 hours SRP –14.5 hours

75 pounds of prescription drugs collected. 0 Meth Lab.
Foreclosures – For this year 2 – Sales 12 – prepared \$109,388.30

Jail Administrator's Report

(January 2021)

Average Daily Count for January: 87
Average break down: 75 males/12 females

As of 2/12/2021 count is **81 with 10 females**

Jail Incidents for January: 47

Safety Committee Report

The Safety Committee met on February 2nd. There were 12 Workers Comp cases reported in 2020; 7 at Maple Lawn and 5 at the Courthouse. AJ Hale, Jr, the Safety & Loss Prevention Manager provided COVID-19 statistics. The next meeting will be May 4th.

HOUSE

(Commissioner Stoll)

Request for Fingerprint Machine – County Clerk

County Clerk Kubasiak is requesting to purchase a fingerprint scanner and the accessories, so her office can take prints for CPL applicants rather than send them to the Sheriff's Department. This will be more convenient for the customer and it will allow the clerk's office to track the prints. Eventually, the Clerk's office will offer to take prints for those needing them for employment purposes. A quote was received from ID Networks in the amount

of \$8580. This is the company that is currently used at the Sheriff's Department and by many other counties in the State. The funds to purchase the system and to pay future maintenance fees will come from the CPL fund, that is designated to only be used for CPL related purchases. The Committee recommends:

Motion by _____ seconded by _____ to approve the purchase of a fingerprint scanner and accessories from ID Networks in the amount of \$8580, with the funds coming from the CPL Fund.

Jail Update

They are working on interior and exterior signage, looking to have the sanitary pump/lift station completed by April, masonry work in in the housing area looks to be complete by mid-March. They are working on the office area grid work and running data lines. They plan to begin work outside in April. They are still on schedule for September 2021.

FINANCE

(Commissioner Matthew)

Motion by _____ seconded by _____ that authorization is given to approve the following items by Consent Agenda: Bills & Accounts and the 4th Quarter Investment Report.

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts in the amount of \$149,162.16 (Treasurer Tax Due-30%, Jail Operations Board & Care-19%, Jail Operations-Commissary Supplies-10%, Building Repair & Maintenance-9%, Supplies-6%) to make up 74% of the invoices. Payroll totaled \$689,897.41 and total taxes were \$180,179.62. The Committee Recommends:

Motion by _____ seconded by _____ to approve the Bills and Accounts in the amount of \$149,162.16, Payroll in the amount of \$689,897.41 and Taxes in the amount of \$180,179.62.

Quarterly Investment Report – Treasurer

Treasurer Waterbury presented the 2020 4th Quarter Investment Report for review and approval. She provided a Cash and Investment report summary that included the Road Commission and a summary of the Jail Bond Proceeds. The Committee recommends:

Motion by _____ seconded by _____ to accept the 2020 4th Quarter Investment Report, as presented.

Communications Project Funding

The Administrator presented three options for funding the 911 Communications project - Bonding, USDA Loan, Financial Institution Loan. The USDA Loan option would delay the project, as it can't be achieved by the time we need the loan. Moving forward the funding options are 1) Direct to Financial Institution, 2) RFP based on contacts, 3) RFP based on Placement Agent. Bonding counsel will be required for all options, as there are reporting requirements. Option 2 includes financial guidance and Option 3 includes financial guidance and using a placement agent. These options have been discussed with the 911 Board and they, along with the Administrator are recommending Option 3. The cost will be approximately \$12,000, which is 1/10th of 1% of the entire project. The Committee recommends:

Motion by _____ seconded by _____ to approve the 911 communications funding with bond counsel, financial guidance and a placement agent.

Bond Counsel, John Axe, spoke about the resolution, which would allow the Administrator, working with the Placement Agent, to get the proposals back and award to the one with the best interest rate. The Committee recommends:

Motion by
Communications project.

seconded by

to approve the Bond resolution for the 911

LEGISLATIVE

(Commissioner Hazelbaker)

Resolution – Pandemic (Grand Traverse, Kalkaska, Alpena, Missaukee, Menominee)

The Committee received and will review resolutions from several counties regarding the Pandemic.

Resolution – Support Local Businesses (Mecosta)

The Committee received a resolution from Mecosta County for review. The resolution is in support of local businesses.

Resolution – Support Enbridge Tunnel Replacement Project (Huron)

The Committee received a resolution from Huron County for review. The resolution is in support of the Enbridge tunnel replacement project.

Other

Commissioner Houtz clarified that the Committee had 15 days to act on the grievance that was discussed earlier in the meeting.

Public Comment

Jim Hurley of Union City stated that he believes that the officers involved with the grievance deserve the same consideration as the other deputies.

It was moved and seconded to adjourn the meeting at 1:03pm.

Submitted by: Commissioner Matthew
Commission Stoll

Commissioner Kolcz
Commissioner Houtz

Commissioner Hazelbaker