

WORKING MEETING

January 21, 2021

Convened: 9:00am

Roll Call was taken

Present: Commissioner Stoll, Commissioner Matthew, Commissioner Kolcz, Commissioner Houtz and Commissioner Hazelbaker all via remote video access.

Also Present: Sheriff Pollack; Undersheriff Eichler; Jim Measel-WTVB; Don Reid-Daily Reporter; Jody Connell-Equalization; Brandon Mersman-Bronson City Mgr.; Larry McConn-Bronson Mayor; Sarah Collins-District Court; Nancy Hutchins- Register of Deeds; Julie Waterbury-Treasurer; Zack Stempien-Prosecutor; Mike Hard-Drain Commissioner; Jean Ratkowski-911 (via video access).
Judge O'Grady, Lona Julien-FOC Referee, County Clerk Kubasiak and Administrator Norman (Commissioners Boardroom)

Public Comment: Larry McConn spoke about the 911 Service Plan and the need to meet with the 911 Board to look at revisions.

The agenda was approved.

PERSONNEL, PLANS & POLICY

(Commissioner Houtz)

Request for Personnel – District Court

The District Court is requesting to fill a full time clerk position that has been vacant since July 2020, due to the hiring freeze. The position is an SEIU Level 6 with a starting wage of \$14.33 per hour, with benefits. The Committee recommends:

Motion by _____ seconded by _____ to give approval to the District Court to hire a full time SEIU level 6 clerk at the starting wage of \$14.33 per hour with benefits.

Request to Transfer Personnel-(General Fund-Prosecutor to Special Fund-Friend of the Court)

Judge O'Grady and Friend of the Court (FOC) Referee Lona Julien are requesting to move the Child Support Coordinator position from the Prosecutor's office to FOC. Referee Julien explained the benefits to both the clients and the county. Prosecutor Stempien stated that he agreed with the transfer. The current position is a level 7 general fund position. The new position will be a Level 6 special fund position. The Committee recommends:

Motion by _____ seconded by _____ to approve the transfer of the Child Coordinator position from the Prosecutor's office to the Friend of the Court.

Service Plan Amendment

The Administrator is requesting that the 911 Service Plan be amended to reflect that the Board is to be comprised of 10 members, consistent with the previous plan. The revised plan was drafted by legal counsel using a template. They inadvertently missed changing the number of Board members on the revised plan. The 911 Board is also asking that an 11th member from the Fire Chief's Council be appointed, if no other member represents fire services. It was noted that with 10 members a quorum would be 7 and with 11 members a quorum would be 8. The Committee recommends:

Motion by _____ **seconded by** _____ **to amend the 911 Service Plan to reflect a 10 member Board consistent with the previous plan, with the option of an 11th member from the Fire Chiefs Council, if fire services are not represented.**

Designated Assessor

Jody Connell of Equalization stated that the County didn't get enough signatures for a designated assessor. One more is needed. She asked that the Commissioners reach out to any of their townships that didn't respond. The Designated Assessor is no cost to the County and it will not generate revenue for the County. It benefits the local units. If the State assigns someone, it will cost the local units 2 -3 times more, if the assessor services are needed.

SHERIFF & PUBLIC SAFETY **(Commissioner Kolcz)**

911 Report

2020 Law Enforcement: 2870	2020 Fire: 311	2020 Emergency Medical: 382
2019 Law Enforcement: 3654	2019 Fire: 247	2019 Emergency Medical: 324

Total Events: December 2020 – 3563 **December 2019 - 4225**

CodeRED Totals:

CNE Business: 215	CNE Residential: 4,066
CNE Phones: 4,319	Texts: 2,689
Emails: 1,821	Weather Warning: 3,908

(CNE - Community Network Enrollment)

Undersheriff Report **(December 2020)**

Total Complaints:	773			
Total Arrests:	24			
Total Citations:	182	of the 182, Secondary Road:	162	
Traffic Accidents:	42	– 2 on Interstate		
Extra Patrol Requests:	20			
Total Car/Deer Accidents :	30			
Reserve Deputies:	4.5	hours		
Posse:	0	hours		
Marine Patrol:	15	hours		
Inmate Transport	32	hours (Warrants, Writs, Hospital, etc.)		
Governor Order Violation	0			
Overtime: Road patrol – 60.5 hours	Corrections – 118.5 hours	Court – 13.5 hours	SRP – 24.5 hours	

32 pounds of prescription drugs collected. 0 Meth Lab.
 Foreclosures – For this year 13 – Sales 131 – prepared \$910,892.14

Jail Administrator's Report **(December 2020)**

Average Daily Count for December: 89
 Average break down: 78 males/11 females

As of **1/15/2021** count is **95 with 14 females**

Jail Incidents for December: 45

