

**BRANCH COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING**

JANUARY 4, 2021

1/ The Branch County Board of Commissioners met pursuant to adjournment in the Commissioner's room in the Courthouse on Monday, January 04, 2021.

County Clerk Teresa Kubasiak called the meeting to order at 10:00 am.

Present: Commissioners Leonard Kolcz, Tom Matthew, Tim Stoll, Randall Hazelbaker, Jon Houtz vis video conference call.

County Clerk Teresa Kubasiak and Administrator Bud Norman were present in the Commissioners Boardroom at the Courthouse.

Administrator Norman led the Board in the Pledge of Allegiance.

2/ Motion by Commissioner Houtz, seconded by Commissioner Hazelbaker, to approve the agenda.

Upon roll call vote the results were as follows:

Yes – Stoll, Kolcz, Matthew, Houtz, Hazelbaker – 5

No - 0

MOTION CARRIED.

3/ Clerk Kubasiak called for nominations for the 2021 Chairperson.

Commissioner Houtz nominated Commissioner Hazelbaker.

4/ Motion by Commissioner Hazelbaker, seconded by Commissioner Stoll, to close nominations.

Upon roll call vote the results were as follows:

Yes – Stoll, Kolcz, Matthew, Houtz, Hazelbaker – 5

No - 0

MOTION CARRIED

5/ Motion by Commissioner Houtz, seconded by Commissioner Matthew to elect Randall Hazelbaker as Board Chairman for 2021.

Upon roll call vote the results were as follows:

Yes – Stoll, Kolcz, Matthew, Houtz, Hazelbaker – 5

No - 0

MOTION CARRIED

6/ Chairman Hazelbaker called for nominations for Vice-Chairperson.

Commissioner Matthew nominated Commissioner Kolcz.

Chairman Hazelbaker nominated Commissioner Houtz

7/ Motion by Commissioner Hazelbaker, seconded by Commissioner Stoll, to close nominations.

Upon roll call vote the results were as follows:

Yes – Stoll, Kolcz, Matthew, Houtz, Hazelbaker – 5

No - 0

MOTION CARRIED

8/ Motion by Commissioner Matthew, seconded by Commissioner Stoll that a roll call vote be taken to appoint a Vice-Chair.

Upon roll call vote the results were as follows:

Kolcz - Stoll, Kolcz, Matthew, Houtz, Hazelbaker – 5

Houtz - 0

Thereupon Commissioner Kolcz was appointed as Vice-Chair for 2021.

A recess was taken at 10:08am so the Chairman and Vice-Chairman could review and make committee assignments. The meeting resumed at 10:21am.

The 2021 meeting dates were reviewed. Board meetings will continue to be held on the second and fourth Tuesday at 4:00 pm. Work meetings will stay on the Thursday before the Tuesday Board meeting, at 9:00 am. There were a few exceptions that were noted.

The Standing Board Rules were briefly discussed. The time allowed for public comment was changed from 5 minutes to 3 minutes. It was noted that those speaking can ask for additional time if necessary.

9/ Motion by Commissioner Houtz, seconded by Commissioner Stoll to approve the 2021 meeting dates and Standing Board Rules, as amended.

Upon roll call vote the results were as follows:

Yes – Stoll, Kolcz, Matthew, Houtz, Hazelbaker – 5

No - 0

MOTION CARRIED

Committee and Liaison assignments were provided to the members as follows:

**2021
BRANCH COUNTY BOARD OF COMMISSIONERS**

Randall Hazelbaker, Chairman

Leonard Kolcz, Vice-Chairman

Areas of Responsibility

AoR No. 1

FINANCE:

Tom Matthew

Alternate: Jon Houtz

AoR No. 2

PERSONNEL:

Jon Houtz

Alternate: Tom Matthew

AoR No. 3

SHERIFF/PUBLIC SAFETY:

Leonard Kolcz

Alternate: Tim Stoll

