

**BRANCH COUNTY BOARD OF COMMISSIONERS**  
**SEPTEMBER SESSION (FIRST DAY)**  
**September 8, 2020**

1/ The Board of Commissioners of the County of Branch met, pursuant to adjournment, on Tuesday, September 8, 2020.

Chairman Gordon called the meeting to order at 4:00 pm via video conference call.

Present: Commissioners Ted Gordon, Tom Matthew, Leonard Kolcz and Randall Hazelbaker via video conference call.

Commissioner Terri Norris, County Clerk Teresa Kubasiak and Administrator Bud Norman were present in the Boardroom at the Courthouse.

Commissioner Norris led the Board in the Pledge of Allegiance.

2/ Motion by Commissioner Norris, seconded by Commissioner Kolcz, to approve the agenda.

Upon roll call vote the results were as follows:

Yes – Norris, Matthew, Kolcz, Hazelbaker, Gordon – 5

No – 0

**MOTION CARRIED**

3/ Motion by Commissioner Kolcz, seconded by Commissioner Norris, to approve the minutes of the August 25, 2020 Board meeting.

Upon roll call vote the results were as follows:

Yes – Norris, Matthew, Kolcz, Hazelbaker, Gordon – 5

No – 0

**MOTION CARRIED**

4/ Motion by Commissioner Norris, seconded by Commissioner Kolcz, to approve the new County policies and the amendments to current County policies, as presented.

Upon roll call vote the results were as follows:

Yes – Norris, Matthew, Kolcz, Hazelbaker, Gordon – 5

No – 0

**MOTION CARRIED**

5/ Motion by Commissioner Norris, seconded by Commissioner Hazelbaker, to approve for District Court to fill their vacant position when the hiring freeze is lifted.

Upon roll call vote the results were as follows:

Yes – Norris, Matthew, Kolcz, Hazelbaker, Gordon – 5

No – 0

**MOTION CARRIED**

6/ Motion by Commissioner Matthew, seconded by Commissioner Norris, to approve the purchase of a Bizhub 364e copier for the Register of Deeds office in the amount of \$3,900.

Upon roll call vote the results were as follows:

Yes – Norris, Matthew, Kolcz, Hazelbaker, Gordon – 5

No – 0

MOTION CARRIED

7/ Motion by Commissioner Matthew, seconded by Commissioner Kolcz, to approve the recommendation from the COA Board to test and balance the HVAC system and to install a dehumidifier.

Upon roll call vote the results were as follows:

Yes – Norris, Matthew, Kolcz, Hazelbaker, Gordon – 5

No – 0

MOTION CARRIED

Consent Agenda:

approve the Bills and Accounts in the amount of \$488,504.80.

approve the 2<sup>nd</sup> quarter Cash & Investment Report.

approve the Line Item Transfers requested by Juvenile Court regarding overtime wages.

approve the Budget Amendments requested by Juvenile Court regarding overtime wages.

8/ Motion by Commissioner Hazelbaker, seconded by Commissioner Norris, that authorization is given to approve the following items by Consent Agenda: Bills & Accounts and 2nd Quarter Investment Report, Line Item Transfers and Budget Amendment-Juvenile Court.

Upon roll call vote the results were as follows:

Yes – Norris, Matthew, Kolcz, Hazelbaker, Gordon – 5

No – 0

MOTION CARRIED

9/ Motion by Commissioner Norris, seconded by Commissioner Kolcz, to into closed session to discuss union negotiations.

Upon roll call vote the results were as follows:

Yes – Norris, Matthew, Kolcz, Hazelbaker, Gordon – 5

No – 0

MOTION CARRIED

The Board went into closed session at 4:18 pm and returned to open session at 4:26 pm.

10/ Motion by Commissioner Norris, seconded by Commissioner Hazelbaker, to into closed session to discuss the attorney/client privileged letter dated 07/08/2019.

Upon roll call vote the results were as follows:

Yes – Norris, Matthew, Kolcz, Hazelbaker, Gordon – 5

No – 0

**MOTION CARRIED**

The Board went into closed session at 4:27 pm and returned to open session at 4:59 pm.

11/ The meeting was adjourned by the Board Chairman at 4:59 pm.

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Chairman

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Clerk