

WORKING MEETING

July 9, 2020

Convened: 9:00 AM

Present: Commissioner Gordon, Commissioner Matthew, Commissioner Kolcz and Commissioner Hazelbaker, via Video conference call.

Also Present: Undersheriff Eichler, Sheriff Pollack, Jim Measel-WTVB, Don Reid-Daily Reporter, Tim Stoll, Matt Fosdick-IT Director, ROD Nancy Hutchins, Drain Commissioner Mike Hard, State Rep. Eric Leutheuser, Sean Watson-CCS via Video conference call.

Commissioner Norris, County Clerk Terry Kubasiak and Administrator Norman in the Commissioners Boardroom.

Additions: Millage/Surcharge requests – Finance; Jail Update – House

The agenda was approved as amended

PERSONNEL, PLANS & POLICY

(Commissioner Norris)

Courthouse Reopening – July 13, 2020

The Administrator is recommending that the Courthouse be opened to the public beginning July 13, 2020. Local Administrative Order requirements have been met. The public will be required to wear masks and have their temperature taken before they could enter the building. Social distancing would be observed. The Committee Recommends:

Motion by _____ seconded by _____ that the Courthouse be opened to the public on July 13, 2020, so long as it doesn't conflict with any new Executive Orders.

Insurance Reform

Representative Leutheuser stated that Auto Insurance reforms went into effect on July 2, 2020. Citizens must choose their level of coverage. He noted that there has been some confusion on when someone can change their policy. Leutheuser stated that policies can be changed at any time. Agents have rules that need to be followed. Coverage and Claims will be handled differently.

Travel Request to Bay City for Training – Sheriff Department

The Administrator stated that the travel request for training meets the current travel policy. The Sheriff stated that the training can't be taken remotely.

SHERIFF & PUBLIC SAFETY

(Commissioner Kolcz)

Sheriff Pollack stated that there has been an increase in overtime. There has been an increase in complaints and officers are having to stay later.

Request to Sell Vehicle – Drain Commissioner

Drain Commissioner Mike Hard stated that he has received the new Drain Commission truck and would like permission to sell the old truck. The truck to be sold is a 2008 F-150 and it has 140,000 miles. He would advertise, asking for sealed bids. The funds received from the sale would go back into the line items used to purchase the new truck. The Committee Recommends:

Motion by seconded by to allow the Drain Commissioner to sell a 2008, F-150 truck, as presented.

Jail Update

Administrator Norman stated that the site work/utilities are 85% complete; parking and roads are 90% graded; the foundation about 95% in ground. The tentative date to get the building under roof is this September. They are making progress.

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts (Jail Operations-Board & Care- 22%, Jail Operations-Health Care- 22%, Attorney Fees-15%, MSUE Contract Fees -14%, Jail Operations-Commissary Supplies—7%) to make up 80% of the invoices. The Committee Recommends:

Motion by and seconded by to approve the Bills and Accounts in the amount of \$407,423.84.

Vehicle Issues

At a previous meeting the Undersheriff had noted that there were issues with vehicles in his fleet. The Administrator presented a spreadsheet to the Committee showing all 24 of the Sheriff's department vehicles noting their age, use, mileage and status. There is not a way to avoid the cost to repair these vehicles. The average age of the patrol vehicles is 2016. There will be four new vehicles coming this year. This will have to be revisited when planning for the 2021 budget. We are already aware that pension costs will be increasing and that we shouldn't plan on revenue sharing.

2021 Budget Development Schedule

The 2021 Budget Development Schedule was presented to the Committee. Department Heads and Elected Officials will meet with the Administrator by September 11th. The final draft of the budget is tentatively scheduled to be presented to the Board at the December 22, 2020 meeting for approval.

Millage/Surcharge Requests – November Ballot

The Administrator stated that there could possibly be three November ballot proposals presented to the Committee for approval. The Community Action Agency is looking for .2 mill for the Meals on Wheels program; 911 is looking to increase their surcharge by \$2.52 per device, per month, making the total \$2.94 per device, per month. The money generated would be used for the 800 MHZ system. The Conservation District is running out of funding and may ask for a millage. These requests will be addressed at the July 23rd work meeting. Approved ballot questions must be presented to the Clerk by August 11th.

