

WORKING MEETING

January 23, 2020

Convened: 11:00 AM

Present: Commissioner Gordon, Commissioner Matthew, Commissioner Kolcz, Commissioner Norris and Commissioner Hazelbaker

Also Present: Donald Reid of the Daily Reporter, Tim Miner- Emergency Manager, Undersheriff Eichler, Jim Measel-WTVB, County Clerk-Teresa Kubasiak, Register of Deeds-Nancy Hutchinson, County Complex Manager-Scott Walls, Jon Houtz, Matt Smith and Administrator Bud Norman.

Public Comment: Matt Smith wanted the Committee to seriously think about a parking garage outside of the Courthouse. This would allow for more public parking.

The agenda was approved as presented.

PERSONNEL, PLANS & POLICY

(Commissioner Norris)

Airport Board – Per Diem

The Airport Board has requested their per diem to be increased from \$35 to \$50. The Administrator answered questions that were asked at the last work meeting: Would increasing the per diem set a precedence? Yes. Do the bylaws address a per diem? There were no bylaws that were found, however, under 123.668, an authority would serve without compensation, but an Airport Board may receive compensation under the decision of the County Board. The compensation may or may not match the Commissioners or other Committee's per diem. What is the additional cost for 2020, if the per diem would be increased? \$900. Are there other Committee's with a \$35 per diem? Yes, Airport Board, Commission on Aging, Veteran Affairs and DPW. Public Works is set at \$25. It was suggested that this request be asked for prior to the Budget being approved.

Motion by _____ seconded by _____ that the request for the Airport Board Per Diem be increased from \$35 to \$50, is hereby _____.

Contract Extension for Account Payable/Payroll

The request is to allow Verna Winger's contract to be extended through February 29, 2020. She was not needed as much in January and will be needed more in the month of February. The Committee Recommends:

Motion by _____ seconded by _____ that approval is given to the Administrative Department to extend the contract with Verna Winger through February 29, 2020, to help with year-end closeout.

Rehmann, Gabridge & Company. The chart compared several areas including qualifications, experience and cost. References were also checked by contacting other counties and municipalities that each company has worked with. The costs provided were for a 3-year contract: Maner Costerisan - \$108,200; Gabridge & Company - \$84,650; Rehmann - \$109,500. There could be additional costs if a single audit is required within the contract period. Maner Costerisan is our current auditor. They are have done a good job, are available to answer questions and address concerns throughout the year. The County has not used the other two companies, but BATA will use Gabridge and the Road Commission uses Rehmann.

**Motion by _____ seconded by _____ to contract with _____
for the county audit period of 2019 – 2021.**

LEGISLATIVE _____ (Commissioner Gordon)

None

Other

It was moved and seconded to go into closed session to discuss the attorney/client privileged letter dated 07/19/2017. Upon roll call vote the Committee went into closed session at 11:30 am.

The Committee returned to open session at 11:52am. It was moved and seconded to go into closed session to discuss the union negotiations. Upon roll call vote the Committee went into closed session at 11:53 am.

The Committee returned to open session at 12:43 am at which time a short recess was taken. The meeting resumed at 12:49am. Audit proposals were discussed and the meeting was adjourned at 1:07pm.

Submitted by: Commissioner Matthew Commissioner Kolcz Commissioner Gordon
 Commissioner Hazelbaker Commission Norris