

WORKING MEETING

August 1, 2019

Convened: 9:00 AM

Present: Commissioner Gordon, Commissioner Vrablic, Commissioner Kolcz, Commissioner Hazelbaker and Commissioner Norris

Also Present: Donald Reid of the Daily Reporter, Sheriff Pollack, Jim Measel-WTVB, Register of Deeds Nancy Hutchins, Treasurer Ann Vrablic, Complex Manager-Scott Walls, Undersheriff Eichler, 911 Director Kurt Spalding, Julie Pioch-MSUE Director, Prosecuting Attorney-Val White and Administrator Bud Norman.

The MSU annual report and the DNR update were moved to items A & B under Personnel, Plans & Policy

The agenda was approved, as amended.

Public Comment:

Dave McMillan, Branch County resident voiced his concerns with the delay in the jail project and with the lack of participation from the Sheriff.

PERSONNEL, PLANS & POLICY

(Commissioner Norris)

MSU Extension Annual Report

Julie Pioch, District Director presented the 2018 MSUE annual report. She spoke about the various educational programs and activities offered. She also provided a 4-H report, which highlighted Branch County's 4-H programs.

DNR Update

DNR officer Nick Wellman introduced himself to the Committee. He has been in Branch County for just over a year. He has been working on are the recent incident regarding deer poaching and addressing trespassing complaints. Wellman stated that he will be at the Branch County fair with the hunter safety trailer and that he has been working with the Marine Patrol. Wellman noted that he has a second officer, Jim Mason that started in May. It was asked, what is the best way to contact him? Wellman provided his cell phone number 517-927-9263.

SHERIFF & PUBLIC SAFETY

(Commissioner Kolcz)

None

HOUSE

(Commissioner Hazelbaker)

Copy Machine – Prosecutor’s Office

The Prosecutor is requesting to replace the office copy machine. The current machine is constantly requiring repairs. They have received a quote from Solutions of Southwest Michigan for \$4000. This is the cost of a refurbished Minolta Bizhub 364e copier with print, scan & fax capabilities. The Committee recommends:

Motion by _____ seconded by _____ to approve for the Prosecutor to purchase a refurbished Minolta Bizhub 364e copier in the amount of \$4000, with the funds coming from contingencies.

Courthouse/Library Parking Lot

There is an area of the parking lot, located between the Courthouse and the Library that needs to be replaced. The traffic through the area has caused the cement to become uneven where the two slabs meet. A quote was received from Gundrum Construction in the amount of \$2360.00. They will replace the 10’ x 27’ section with 7 sack limestone mix and add rebar reinforcements between the two slabs.

Motion by _____ seconded by _____ to accept the quote from Gundrum Construction, in the amount of \$2360, to replace a section of the parking lot, to be paid from contingencies.

FINANCE

Commissioner Vrablic)

Motion by _____ seconded by _____ that authorization is given to approve the following items by Consent Agenda: Bills & Accounts and within Budget Transfer Requests-Special Fund (211-346)

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts (Jail Operations-Board and Care-22%, Legal Fees-20%, Pension Audit Fees-14%, Autospies-12% and Attorney Fees-8%) to make up 76% of the invoices. The Committee Recommends:

Motion by _____ and seconded by _____ to approve the Bills and Accounts in the amount of \$161,247.79.

Within Budget Transfer Requests-Special Fund (211-346)

911 is requesting a budget transfer of \$30,000 from Capital Outlay (211.346.970) to Computer Software (211.346.774.01). They are also requesting a budget transfer of \$20,000 from Installment Purchases (211.346.941.03) to Equipment Rental (211.346.941).

Motion by _____ seconded by _____ to approve the Budget Transfer requests made by 911, as presented.

None

OTHER

It was moved and seconded to go into closed session to discuss Union negotiations. Upon roll call vote the committee went into closed session at 9:38am.

The committee returned to open session at 10:21am and the meeting was adjourned.

Submitted by: Commissioner Vrablic Commissioner Kolcz Commissioner Gordon
 Commissioner Hazelbaker Commission Norris