

WORKING MEETING

July 18, 2019

Convened: 9:00 am

Present: Commissioner Gordon, Commissioner Vrablic, Commissioner Kolcz, Commissioner Hazelbaker and Commissioner Norris

Also Present: Donald Reid of the Daily Reporter, Sean Watson-WTVB, Undersheriff Eichler, Sheriff Pollack, Jail Administrator Fred Blankenship, Corrections Sergeant Robin Maggart, Register of Deeds Nancy Hutchins, Treasurer Ann Vrablic, Circuit Court Administrator Pam Gilchrist, Aaron Stevens from Maner Costerisan, Joe Mrak, Securitecture and Administrator Bud Norman.

Agenda was approved.

Public Comment: Chris Colyer a Batavia resident wanted to make the committee aware that he is opposing the BATA and 911 mileages.

PERSONNEL, PLANS & POLICY

(Commissioner Norris)

Prosecutor-Staffing Compensation

Prosecutor Val White asked the committee again to compensate her Felony Clerk at the rate of pay that she was making before transferring to the Prosecutor's Office. The Administrator said the top rate of pay for GELC Tier 2 is \$15.97. It was brought to the committee's attention that the Child Support Coordinator who transferred from Juvenile Court's SEIU union to a GELC union in February should have been increased to the next level closest to her rate at that time, which would have increased by \$0.01. \$14.11 to \$14.12. The Committee Recommends:

Motion by _____ seconded by _____ that the rate of pay for the Felony Clerk in the Prosecutor's office, will be the GELC Tier 2, Level 5 rate of \$15.97 per hour.

Motion by _____ seconded by _____ that the Child Support Coordinator be moved from SEIU 2 year level of \$14.11 to the GELC Level 7, 6 month level of \$14.12 per hour and be compensated for the difference from her transfer date until current in the amount \$11.28.

IXP

Administrator Norman did his research on what IXP offers, per the committees request at the last board meeting. IXP would contract with the County to manage 911 operations. This company would do the recruiting, hiring, firing, pay, benefits, operations and training. The employees work directly for IXP. There would either be a cost savings or cost neutral for the County. It was noted that 911 is funded at 53% for active employees' pension. 911 is self-funded through a mileage and call surcharges. After reviewing some of the county issues, the committee decided to table this and not take any action at this time.

Undersheriff Report

(June 2019)

Total Arrests: 39
 Total Citations: 189 of the 189, Secondary Road: 112
 Traffic Accidents: 48 2 on the Interstate
 Total Car/Deer Accidents : 16
 Reserve Deputies: 175.00 hours
 Posse: 8 hours
 Inmate Transport 38.50 hours (Warrants, Writs, Hospital, etc.)
 Marine Patrol: 495.00 hours
 Overtime: Road patrol –237.25 hours Corrections – 383.50 hours- Court-26 hours- SRP 49 hours

68 pounds of prescription drugs collected. 1- Meth Lab.

Foreclosures – For this year 21– Sales, 47 – prepared \$1,194,340.44

Jail Administrator’s Report

(June 2019)

Average Daily Count for June: 106
 Average break down: 90 males/16 females

As of 7/1/19 count is **101 with 15 females 2 females housed in Van Buren County**

Jail Incidents for June: 54

HOUSE

(Commissioner Hazelbaker)

Jail Update

Joe Mrak from Securitecture presented two options to the committee on the site location for the new jail along with the advantages and disadvantages of each site location. Option 1: would place the new jail behind which is west of the current Jail, running north and south. Option 2: would place the new jail northwest of the current jail, running east and west. Option 1 has the most advantages and fewer disadvantages then option 2. Joe went on to speak about the current design of the Jail. The new jail would be able to hold 210 beds and be 56,678 square feet. He also showed the exterior design with a flat and pitched roof.

Jail Administrator Fred Blankenship handed out information on the Site Location for the new jail. It would be the Sheriff’s Departments opinion to go with Site Location Option 1. After a lengthy discussion and many questions, the Committee Recommends:

Motion by _____ and seconded by _____ that approval is given to go with Option _____ for the Site Location for the New Jail.

Motion by _____ and seconded by _____ that approval is given to go with the current design for the New Jail, as presented.

Service Recognition July – 30 Year

The individual will be invited to attend a Board meeting to be recognized by the Board of Commissioners.

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts. (Jail Operations-Board and Care-38%, - Juvenile Treatment-14%, Membership & Dues-12%, Capital Outlay-5% and Attorney Fees-5%) to make up 74% of the invoices. The Committee Recommends:

Motion by _____ and seconded by _____ to approve the Bills and Accounts in the amount of \$438,031.89

Audit 2018

Aaron Stevens from Maner Costerisan presented the 2018 Audit Report. He spoke about audit standards and stated that his firm did not audit the Road Commission; however they did refer to the other auditor’s reports for those components. The County received a fair opinion, based on their audit and the reports of other auditors. Mr. Stevens stated that the General Fund balance as of 12/31/2018 was \$2,307,845 with \$1,496,026 of that amount being unassigned and \$606,145 being assigned. The county’s Fund Balance is at 16% an increase from 12.4% in 2017. It is recommended that the Fund Balance be at 17%. Total revenues for 2018 were \$12,522,116; this is an increase of less than 1% over 2017 revenues. 2018 expenditures were \$11,786,302; this is a decrease of 5%, from the previous year. 54% of the county’s revenue came from taxes. A copy of the audit report is available in the Clerk’s Office.

Motion by _____ and seconded by _____ to approve the 2018 Audit report.

Jail Bonding

Administrator Norman made the committee aware at the August 1st Work Meeting the budget for the new jail will be presented. At the August 23rd Work Meeting, the County’s bonding attorney will make a presentation to the committee for their approval on the bonding for the new jail.

Resolution-Funding the Great Lakes Restoration Initiative-Menominee County

Motion by _____ and seconded by _____ that approval is given to adopt a Resolution opposing any reduction in Funding for the Great Lakes Restoration Initiative.

Resolution-Medicare Prescription Drug Bill of 2003-Menominee County

Motion by _____ and seconded by _____ that approval is given to adopt a Resolution urging legislators to commence the process of revising the Medicare Prescription Drug Bill of 2003 and to allow negotiating lower drug prices and the importance of identical, less costly, drugs from Canada and elsewhere.

Resolution –Opposition to Trial Court Funding Commission Interim Report-Hillsdale County

A copy of Hillsdale County’s resolution opposing the Trial Court Funding Commission interim Report was provided to the Committee for their review.

The meeting was adjourned at 11:34am.

Submitted by: Commissioner Vrablic Commissioner Kolcz Commissioner Gordon
 Commissioner Hazelbaker Commissioner Norris