

WORKING MEETING

June 18, 2019

Convened: 2:30 pm

Present: Commissioner Gordon, Commissioner Vrablic, Commissioner Kolcz, Commissioner Hazelbaker and Commissioner Norris

Also Present: Donald Reid of the Daily Reporter, Jim Measel-WTVB, Undersheriff Eichler, Register of Deeds Nancy Hutchins, County Clerk Teresa Kubasiak and Administrator Bud Norman.

MIDC update/ Interviews was added to Personnel. The agenda was approved as amended.

PERSONNEL, PLANS & POLICY

(Commissioner Norris)

Proposed 2020 County Holidays

The Committee was presented with the list of County holidays for 2020 to review and approve. The Committee recommends:

Motion by _____ seconded by _____ to approve the 2020 County holiday schedule, as presented.

Area Agency on Aging Plan & Resolution

Laura Sutter from the Area Agency on Aging, representing Branch and St. Joseph counties, presented the FY 2020 Annual Implementation Plan. This plan is part of the FY 2020 – 2022 Multi Year Plan and must be approved by the Branch County Board of Commissioners. She stated that they offer 20 different services and they have added counseling services for older adults for 2020. One of their objectives is to have an adult day program in Branch County. A resolution was also presented for approval of the plan. The Committee recommends:

Motion by _____ seconded by _____ to approve the resolution submitted by the Area Agency on Aging endorsing the 2020-2022 Multi Year Plan and the FY 2020 Implementation Plan.

MIDC Update /Interviews

The Committee interviewed four candidates for the Indigent Defense Attorney position. Each candidate was allotted 40 minutes for their interview. The candidates were: Cameron Harwell from Cadillac, MI; Frank Fleishmann from Charlotte, MI; Terri Norris from Union City, MI and Matt Glaser from Marshall, MI. Administrator Norman asked each candidate the same series of 11 questions, which included: Why be an Indigent Defense Attorney; Why Branch County; Explanation of the candidate's strengths and weaknesses and availability to begin work, if chosen. The Committee members then had the opportunity to ask any additional questions. Before the interview concluded, the candidate was able to ask questions of the Committee and Administrator.

After all of the candidates were interviewed, the Administrator stated that a decision is expected to be made within in the next two weeks.

911 Report

National Call Business: 1,544	National Call Residential: 11,503
CNE Business: 212	CNE Residential 3,961
Business Total: 1,756	Residential Total: 15,464
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National Call Phones: 13,047	Texts: 2,612
CNE Phones: 4,229	Emails: 1,804
Phone Total: 17,276	Weather Warning: 3,812

(CNE – Community Network Enrollment)

Emergency Management Report

Tim Miner stated that it is the time of year to pay attention to severe weather. They have been working on drills and exercises internally with larger manufacturers.

Lifecare Ambulance Report

May 2019 –

Priority 1 Responses – 227; Late – 50 77.97%

Priority 3 Responses – 130; Citizen Assistance Calls – 25; Pre-Schedules/Interfacility – 86; Public Service/Event Coverage – 5

Undersheriff Report

(May 2019)

Total Arrests:	39
Total Citations:	189 of the 189, Secondary Road: 112
Traffic Accidents:	48 2 on the Interstate
Total Car/Deer Accidents :	16
Reserve Deputies:	175.00 hours
Posse:	8 hours
Inmate Transport	38.50 hours (Warrants, Writs, Hospital, etc.)
Marine Patrol:	495.00 hours
Overtime: Road patrol –237.25 hours	Corrections – 383.50 hours- Court-26 hours- SRP 49 hours

68 pounds of prescription drugs collected. 1- Meth Lab.

Foreclosures – For this year 21– Sales, 47 – prepared \$1,194,340.44

Jail Administrator’s Report

(May 2019)

Average Daily Count for May: 100
Average break down: 81 males/19 females

As of **6/13/19** count is **111 with 19 females** 5 females housed in Van Buren County

Jail Incidents for May: 48

Animal Control Report

(May 2019)

Total Animal Intake: 33 (16 from Hillsdale County) Total Reclaim: 16 Total Adopted: 2 Total Other/Transfer: 15

HOUSE

(Commissioner Hazelbaker)

Service Recognition July – 20 Year

The recognition certificate will be presented at the July 9th Board meeting.

Jail Update

They are working on getting the new construction manager on board. They will be a part of the meeting between the MDOC and the MIDC. They are looking at the Jail location and they need to bring the final plan back for Board approval. They are also looking at the bonding timeline.

FINANCE

(Commissioner Vrablic)

Bills & Accounts

Administrator Norman presented a summary of the Bills and Accounts. Attorney Fees-20%, Jail Operations-Board and Care-19%, Law Books-16%, Supplies-9%, Building Repair & Maintenance-9%) to make up 73% of the invoices. The Committee Recommends:

Motion by _____ and seconded by _____ to approve the Bills and Accounts in the amount of \$499,292.04.

LEGISLATIVE

(Commissioner Gordon)

Legislative Update (July 2)

Both Senator Shirkey and Representative Leutheuser will attend the July 2nd working meeting. A list of seven topics will be presented to them to provide information on.

The meeting was adjourned at 5pm.

Submitted by: Commissioner Vrablic Commissioner Kolcz Commissioner Gordon
 Commissioner Hazelbaker Commissioner Norris