

**BRANCH COUNTY BOARD OF COMMISSIONERS
JANUARY SESSION (SECOND DAY)
January 22, 2019**

1/ The Board of Commissioners of the County of Branch met, pursuant to adjournment, in the Commissioners meeting room at the Courthouse, on Tuesday, January 22, 2019.

Chairman Gordon called the meeting to order at 4:00 pm.

Present: Commissioners Ted Gordon, Leonard Kolcz, Don Vrablic, Randall Hazelbaker, and Terri Norris, County Clerk Teresa Kubasiak, Administrator Bud Norman.

Commissioner Kolcz led the Board in the Pledge of Allegiance.

2/ Motion by Commissioner Vrablic, seconded by Commissioner Kolcz, to approve the agenda. MOTION CARRIED.

3/ Motion by Commissioner Kolcz, seconded by Commissioner Norris, to approve the minutes of the January 8, 2019 Board meeting. MOTION CARRIED

Public Comment:

Commissioner Hazelbaker presented Certificates of Service to Doug Patterson (20 years), Bill Hudson (25 years) and Flip Johnson (40 years).

4/ Motion by Commissioner Norris, seconded by Commissioner Kolcz, to allow the Prosecutor's Office to fill the Child Support Coordinator, GELC, Level 7 position, at the new hire rate of \$13.83 per hour with new hire benefits, effective immediately. MOTION CARRIED

5/ Motion by Commissioner Norris, seconded by Commissioner Kolcz, to allow the Prosecutor's Office to fill the Misdemeanor Clerk, GELC Level 6 position, at the new hire rate of \$12.77 per hour, with new hire benefits, effective immediately. MOTION CARRIED

6/ Motion by Commissioner Norris, seconded by Commissioner Hazelbaker, to allow Commission on Aging to maintain the Bookkeeper hours at 40 hours per week. MOTION CARRIED

7/ Motion by Commissioner Norris, seconded by Commissioner Vrablic to approve the request to hire a contracted Maintenance Assistant at the Commission on Aging, to work 19 hours per week, with a rate of pay of \$12-\$14 per hour depending on experience. MOTION CARRIED

8/ Motion by Commissioner Kolcz, seconded by Commissioner Norris, that approval is given for the Sheriff's Department to Implement a K-9 Program at the jail, for contraband only, with the cost being taken out of the Jail Training, Inmate Commissary and the K-9 funds. MOTION CARRIED

9/ Motion by Commissioner Hazelbaker, seconded by Commissioner Kolcz, that approval is given to 911 to purchase the APX 900 7/800 MHZ model 2 portable radios, in the amount of \$4,230.72, to be taken out of Capital Outlay. MOTION CARRIED

10/ Motion by Commissioner Hazelbaker, seconded by Commissioner Vrablic, that approval is given to adopt the Resolution naming Peninsula Fiber Network, LLC as the primary 911 service provider.

**2019-01
Resolution**

At a regular meeting of the Board of Commissioners for the County of Branch, Michigan, held at the Branch County Courthouse in Coldwater, Michigan on the 22 day of January, 2019 at four o'clock pm local time the following be adopted:

Whereas, the Branch County Board of Commissioners ("Board") is authorized under Michigan's Emergency Telephone Service Enabling Act, 1986 PA 32, as amended ("Act") and under authority provided by its Emergency Telephone Service Plan ("911 Service Plan") to make administrative findings regarding among other things, the service suppliers providing 9-1-1 services within the 911 Service Plan's Service District;

Now, Therefore, Be It Resolved, that the Board hereby makes an Administrative Finding that Peninsula Fiber Network, LLC and or its affiliate PFN NextGen 911 Services, LLC, shall be the primary 9-1-1 service supplier, employing a common network that enables all other service suppliers within the 911 Service Plan's service district;

Be It Resolved, that all service suppliers shall cooperate with Peninsula Fiber Network, LLC and or its affiliate PFN NextGen 911 Services, LLC, in order to facilitate the switchover to its common network, Next Generation Selective Router and other Next Generation 911 services, features and other offerings as may be applicable or required herein;

Be It Further Resolved, that Peninsula Fiber Network, LLC and or its affiliate PFN NextGen 911 Services, LLC, is authorized and directed to work with the 911 Service Plan's service suppliers, the

Michigan Public Service Commission, State 911 Committee and State 911 Director and any other state, federal or local authority in order to effectuate and implement the provisions of this Administrative Finding, including but not limited to the identification for a specific date and time for the switch over to the Peninsula Fiber Networks or its affiliate's common network;

Be It Further Resolved, that this Resolution shall augment, supersede, modify or replace and inconsistent prior resolution or motion;

Be it Further Resolved, that the Branch County Clerk shall send a copy of this resolution and its Administrative Findings to PFN and to each PSAP and emergency serviced provider as it deems necessary within Branch County.

Upon roll call vote the results were as follows:

Yes – Norris, Kolcz, Vrablic, Hazelbaker, Gordon – 5

No – 0

MOTION CARRIED

11/ Motion by Commissioner Vrablic, seconded by Commissioner Hazelbaker, to approve the Bills and Accounts in the amount of \$201,923.37. MOTION CARRIED

12/ Motion by Commissioner Vrablic, seconded by Commissioner Norris, to approve the Resolution Authorizing Entry Into an Agreement with Byce & Associates, Inc. for Architectural and Engineering Services for Construction of a New Branch County Jail.

2019-02

BRANCH COUNTY BOARD OF COMMISSIONERS RESOLUTION AUTHORIZING ENTRY INTO AN AGREEMENT WITH BYCE & ASSOCIATES, INC., FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR CONSTRUCTION OF A NEW BRANCH COUNTY JAIL

WHEREAS, Branch County desires to construct a new County Jail facility in Coldwater, Michigan; and

WHEREAS, the County issued a Request for Proposals for architectural and engineering services necessary for the construction of a new County Jail; and

WHEREAS, after review of all timely submitted Proposals, the County has selected Byce & Associates, Inc., as the winning bidder.

NOW THEREFORE, BE IT RESOLVED, the Branch County Board of Commissioners authorizes the entry into an Agreement with Byce & Associates, Inc., Professional Corporation, for Architect-Engineering services for the construction of a new Jail in Branch County, Michigan.

BE IT FURTHER RESOLVED, that the compensation for the Architect-Engineering Services shall not exceed \$1,200,000.00, based upon a project cost of up to \$25,000,000.00, and the allowance for reimbursable costs shall not exceed \$20,000.00.

BE IT FURTHER RESOLVED, that the County Board Chair is authorized to execute the Agreement and any amendments and other necessary documents upon review and approval by the County's legal counsel.

Upon roll call vote the results were as follows:

Yes – Norris, Kolcz, Vrablic, Hazelbaker, Gordon – 5

No – 0

MOTION CARRIED

13/ Motion by Commissioner Vrablic, seconded by Commissioner Norris, to accept the 2018 Board of Public Works annual report and place it on file. MOTION CARRIED

14/ Motion by Commissioner Vrablic, seconded by Commissioner Norris, to accept the 2018 Drain Commissioner annual report and place it on file. MOTION CARRIED

Committee/Liaison Reports:

Vrablic – Southwest Michigan Solid Waste Consortium met and the tire grant for this year has been approved. He also commended the Road Commission crews for handling the snow last weekend.

Hazelbaker – IceFest is this Saturday and the community awards dinner is scheduled for March 7th at 6pm at the Dearth Center.

15/ Motion by Commissioner Hazelbaker, seconded by Commissioner Norris, to adjourn at 4:23 pm. MOTION CARRIED

Chairman

Clerk