

**BRANCH COUNTY BOARD OF COMMISSIONERS**  
**FEBRUARY SESSION (FIRST DAY)**  
**February 12, 2019**

1/ The Board of Commissioners of the County of Branch met, pursuant to adjournment, in the Commissioners meeting room at the Courthouse, on Tuesday, February 12, 2019.

Vice-Chairman Norris called the meeting to order at 4:00 pm.

Present: Commissioners Leonard Kolcz, Don Vrablic, Randall Hazelbaker, and Terri Norris, County Clerk Teresa Kubasiak, Administrator Bud Norman.

Absent: Commissioner Ted Gordon

County Complex Manager Scott Walls led the Board in the Pledge of Allegiance.

2/ Motion by Commissioner Vrablic, seconded by Commissioner Hazelbaker, to approve the agenda. MOTION CARRIED.

3/ Motion by Commissioner Kolcz, seconded by Commissioner Vrablic, to approve the minutes of the January 22, 2019 Board meeting. MOTION CARRIED

4/ Motion by Commissioner Vrablic, seconded by Commissioner Hazelbaker, to allow the Prosecutor's Office to immediately hire a temporary contract employee to work 16 hours per week at \$20 per hour with no benefits, with the contract expiring on February 28, 2019. MOTION CARRIED

5/ Motion by Commissioner Vrablic, seconded by Commissioner Kolcz, to allow Juvenile Court to fill the SEIU-Level 6 Deputy Juvenile Register position, at the new hire rate of \$12.92 per hour, with new hire benefits, effective immediately. MOTION CARRIED

6/ Motion by Commissioner Vrablic, seconded by Commissioner Kolcz, to allow FOC to fill the part-time Bench Warrant Deputy position at the M1 non-union rate of \$20.77 per hour, maximum of 20 hours per week with no benefits.

During discussion of the previous motion the pay rate was amended to **\$20.11** per hour. MOTION CARRIED

7/ Motion by Commissioner Hazelbaker, seconded by Commissioner Kolcz, that Commissioner Vrablic is appointed to represent the Board of Commissioners on the Lake George Improvement Board. MOTION CARRIED

Consent Agenda:

approve the Bills and Accounts in the amount of \$226,601.50

approve the use of Capital Outlay funds the purchase computer equipment, not to exceed \$5000, for the Veterans Affairs office, with the funds being reimbursed from their Tech Grant.

8/ Motion by Commissioner Vrablic, seconded by Commissioner Kolcz, that authorization is given to approve the following items by Consent Agenda: Bills & Accounts, Tech Grant-Capital Outlay Request. MOTION CARRIED

Committee/Liaison Reports:

Kolcz – Safety Committee met and there was a discussion on the importance of immediately reporting any incidents, rather than waiting.

9/ Motion by Commissioner Kolcz, seconded by Commissioner Vrablic, to adjourn at 4:13 pm. MOTION CARRIED

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Chairman

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Clerk