

COUNTY OF BRANCH
SMOKE-FREE FACILITIES AND GROUNDS POLICY, as amended

WHEREAS, Public Act 156 of 1851 (MCL 46.11), as amended, delineates the powers of the county board of commissioners as it relates to the care and management of the property and business of the county, and

WHEREAS, the Branch County Board of Commissioners believe it is in the best interests of the County of Branch that a consistent and certain policy be implemented establishing a 100% Smoke-Free Facilities and Grounds Policy to protect the health and safety of its employees and of the general public while visiting or using County facilities.

THEREFORE, BE IT RESOLVED:

1. It shall be the policy of the County of Branch to prohibit smoking of tobacco products (cigars, cigarettes, pipe tobacco, smokeless tobacco) by employees, visitors, and volunteers in the following County facilities: Courthouse, Courthouse Annex, Sheriff's Office and Jail, Human Services Building, Department of Human Services, Commission on Aging, Pines Behavioral Health, Emergency/911 Center, Department of Public Works, and Animal Control Shelter.
2. This prohibition shall include, but is not limited to: enclosed offices, open space offices, meeting rooms, conference rooms, storerooms, enclosed work areas, eating areas, restrooms, hallways, and stairways.
3. This prohibition shall include County grounds up to 50 feet from the facility's public entrance(s).
4. This prohibition shall include all County owned vehicles.
5. The County Complex Manager shall be responsible for ensuring County facilities and facility entrance areas are properly posted in accordance with this policy.
6. Department heads shall be responsible for familiarizing employees within their department with this policy.
7. Employees found to be in violation of this Policy may be disciplined up to and including termination.
8. Employees are encouraged to inform observed smoking in County facilities or facility entrance areas of the County's Policy. However, under no circumstances should an employee put themselves at risk addressing those in violation of this Policy. Please call County security personnel or law enforcement officers if you encounter a problem visitor.

Date Adopted: June 1, 2005

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