

## BRANCH COUNTY INSUFFICIENT FUNDS FEES POLICY

Policy Subject: Insufficient Funds Fee	
Policy Number: 20	Page: 1 of 1
Authorized by: Board of Commissioners	
Approved: February 24, 2009	Effective: March 1, 2009
Revised:	Effective:
Revised:	Effective:

### POLICY STATEMENT:

This Policy outlines the procedures for charges for bad checks.

### APPLICATION:

This policy applies to departments who receive and handle personal checks that are returned for insufficient funds.

### PROCEDURE:

The county departments will assess a fee of \$25.00 to individual or agencies for bad checks or checks that are returned for insufficient funds.