

**BRANCH COUNTY SERVICE
EMPLOYEE RECOGNITION POLICY (SERP)**

Policy Subject: Employee Recognition	Page: 1 of 1
Policy Number: 16	
Authorized by: Board of Commissioners	
Approved: January 10, 2007	Effective: January 10, 2007
Revised: April 23, 2008	Effective: April 24, 2008
Revised:	Effective:

POLICY STATEMENT:

Employees shall be recognized by the Board of Commissioners for continuous service to the County.

PROCEDURE:

The Courts and Public Safety (CPS) Committee retains the responsibility for the execution of this policy. County employees shall be recognized at five-year intervals starting at year 20. Recognition will include a certificate for presentation at the Board of Commissioners' Meeting.

PERIOD:

Formal recognition will begin January 2007. County employees will be recognized based on their years of service starting January 1, 2006.