

WORKING MEETING

January 4, 2019

Convened: 9:00 AM

Present: Commissioner Gordon, Commissioner Vrablic, Commissioner Kolcz and Commissioner Hazelbaker

Absent: Commissioner Norris

Also Present: Don Reid of the Daily Reporter, Sheriff Pollack, Treasurer Ann Vrablic, Register Nancy Hutchins, Undersheriff Eichler, WTVB Jim Measel, County Clerk Terry Kubasiak, County Complex Manager-Scott Walls and Administrator Norman.

PERSONNEL, PLANS & POLICY (Commissioner Norris)

2019 General Fund Staffing Plan-Amended

The 2019 Staffing Plan is being amended to accommodate the approvals made in December for Equalization and Computer Services. The Equalization Deputy Director position is now vacant, as the individual is now in the Director position. The Information Technology Technician position is now an M1, moving from a Non Union level 7. The Committee Recommends:

Motion by **seconded by** **to approve the amended 2019 General Staffing Plan, as presented.**

2018 Standing Board and Organization

A copy of the 2019 Standing Board Rules were provided to the Committee. The 2019 Standing Board Rules have already been approved.

Courier Service

Treasurer Ann Vrablic spoke to the Committee regarding the letter she received from the Sheriff's Department informing her that they will no longer be able to do the Bank transfers. The reason is due to the planning of the new Jail. She said the deposits are quite large at times and need to be transported securely on a daily basis. This requires a deposit to Century and Southern Michigan Banks. The treasurer reached out to other county treasurers to find out how they handle their deposit transports. Some handle their own deposit and get reimbursed for mileage, others receive assistance from their Sheriff's Department and some use a courier service. One County uses Loomis Courier service and pay a minimum of \$884 per month. Century Bank would pick up the daily deposit for \$105 per month, but she would still need to transport to Southern. If a courier service is hired, she would recommend the cost be allocated to each department.

SHERIFF & PUBLIC SAFETY (Commissioner Kolcz)

None

