

**BRANCH COUNTY BOARD OF COMMISSIONERS  
ORGANIZATIONAL MEETING**

**JANUARY 2, 2019**

1/ The Branch County Board of Commissioners met pursuant to adjournment in the Commissioner's room in the Courthouse on Tuesday, January 02, 2019.

County Clerk Kubasiak called the meeting to order at 10:00 am.

Present: Commissioners Terri Norris, Leonard Kolcz, Don Vrablic, Ted Gordon and Randall Hazelbaker, County Clerk Teresa Kubasiak, and Administrator Bud Norman.

Commissioner Gordon led the Board in the Pledge of Allegiance.

2/ Motion by Commissioner Norris, seconded by Commissioner Vrablic, to approve the agenda. MOTION CARRIED.

3/ The Clerk called for nominations for the 2018 Chairperson.

Commissioner Norris nominated Commissioner Gordon

4/ Motion by Commissioner Vrablic, seconded by Commissioner Norris, to close nominations and that a unanimous ballot be cast to elect Ted Gordon as Chairman. MOTION CARRIED

5/ Commissioner Gordon assumed the Chair and called for nominations for Vice-Chairperson.

Commissioner Vrablic nominated Commissioner Norris.

6/ Motion by Commissioner Vrablic, seconded by Commissioner Kolcz, to close nominations and that a unanimous ballot be cast to elect Terri Norris as Vice-Chair. MOTION CARRIED

7/ The 2019 meeting dates were reviewed. Board meetings will continue to be held on the second and fourth Tuesday at 4:00 pm. Work meetings will stay on the Thursday before the Tuesday Board meeting, at 9:00 am. There were a few exceptions that were noted.

8/ The Standing Board Rules were briefly discussed. Additional language was added to Part A- Rule VII (Page 4), items D & E; Part C – Rule V (Page 10), item B; Part C - Rule VII (Page 12), items C & D.

9/ Motion by Commissioner Kolcz, seconded by Commissioner Norris to approve the 2019 meeting dates and Standing Board Rules as presented. MOTION CARRIED

10/ Committee and Liaison assignments stayed the same with the following exceptions: 911 Board representative - Gordon is the alternate and Norris is the primary; COA Board – Gordon assigned and Norris was removed.

**2019**  
**BRANCH COUNTY BOARD OF COMMISSIONERS**

Ted Gordon, Chairman

Terri Norris, Vice-Chairman

**Areas of Responsibility**

AoR No. 1	<b>FINANCE:</b> Don Vrablic	Alternate: Terri Norris
AoR No. 2	<b>PERSONNEL:</b> Terri Norris	Alternate: Don Vrablic
AoR No. 3	<b>SHERIFF/PUBLIC SAFETY:</b> Leonard Kolcz	Alternate: Randall Hazelbaker
AoR No. 4	<b>HOUSE:</b> Randall Hazelbaker	Alternate: Leonard Kolcz
AoR No. 5	<b>LEGISLATIVE:</b> Ted Gordon (Normally Chair with Alt. Vice-Chair)	Alternate: Terri Norris

**LIAISON ASSIGNMENTS**

**KOLCZ:** Fair Board; Brownfield Authority; MSU Ext. Advisory Council; Pines Mental Health; Workforce Development; Community Liaison Board; Veterans Affairs; Airport Board.

**VRABLIC:** Coldwater/Marble Lake Board; Dept. of Human Service (FIA); Department of Public Works; Road Commission; Solid Waste Management Planning Committee; Maple Lawn; Public Health.

**NORRIS:** 911; Public Health; Community Corrections; Workforce Development; Substance Abuse Task Force; Township Supervisors Association; Messenger & Hodunk Lake Boards (Alternate).

**HAZELBAKER:** BATA; Family Services Network; County Planning Commission; Chamber of Commerce; County Housing; Community Action Agency; Community Liaison Board (Alternate); Messenger & Hodunk Lake Boards.

**GORDON:** BATA; Brownfield Authority; Pines Mental Health; Medical Control Authority, 911 (Alternate); Commission on Aging.

**ADMINISTRATOR:** BATA; SMART Point of Contact (POC).

11/ Motion by Commissioner Vrablic, seconded by Commissioner Hazelbaker to approve the liaison assignments for 2019.

12/ Motion by Commissioner Hazelbaker seconded by Commissioner Norris, that the Board adjourn at 10:11 am. MOTION CARRIED.

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Chairman

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Clerk